



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Watershed Management (DWM)	From: Purchasing & Contracting
ITB No.: 20-101230	Title: Electrical Switchgear Inspection and Repair (Annual Contract with 2 Options to Renew)
Effective Date: January 26, 2021	Expiration Date: January 31, 2024
Contract APPROVED Amount: \$4,575,243.41	Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Cleveland Electric Company	1242005	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$1,400,000.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511 SPLOST Category _____
 CIP Line-Item No. (if applicable): _____

Justification:
 This contract provides a vital service to all three (3) treatment facilities and the collection system. Switchgears are critical components in all those areas. They ensure continuity of power throughout the facilities should there be an interruption on one of the power sources. Proper maintenance and testing is important to ensure the equipment and devices are operating correctly. The current contract expires January 31,2024. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the contract until January 31, 2025.

David Hayes Digitally signed by David Hayes
Date: 2023.12.11 08:55:02 -05'00' _____ 12/11/23
Department Director Signature **Date**

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Crystal Creekmore Digitally signed by Crystal
Creekmore
Date: 2023.12.21 14:35:47 -05'00' _____ 12/21/23
Purchasing and Contracting Signature **Date**