DeKalb County Department of Purchasing and Contracting Change Order Request Form

Chang	e order nequest rorm		
User Department: Watershed Management (DWN	M) From: Purchasing & Contra	From: Purchasing & Contracting	
ITB No.: 20-101230	•	Title: Electrical Switchgear Inspection and Services (Annual Contract with 2 Options to Renew)	
Effective Date: January 26, 2021	Expiration Date: January 3	Expiration Date: January 31, 2024	
Contract APPROVED Amount: \$1,149,738.67	Number of Renewals to D	Number of Renewals to Date: 2	
Contractor(s)	Contract No.	Agrees to Extend	
Brown Electrical Services LLC	1242006	Yes	
User Department Recommendation: Renew 🗸	Bid Increase 🗸	Decrease	
 Funding: General Enterprise 3 Digit Fund Cod CIP Line-Item No. (if applicable): Justification: This contract provides a vital service to all thre Switchgears are critical components in all thos facilities should there be an interruption on one important to ensure the equipment and devices January 31,2024. DWM is working with P & C extend the contract until January 31, 2025. 	e (3) treatment facilities and the col e areas. They ensure continuity of p of the power sources. Proper main s are operating correctly. The currer	oower throughout the ntenance and testing is nt contract expires	
David Hayes Date: 2023.12.11 08:54:26 -05'00'	12/11/23		
Department Director Signature	Date		
For Use by Purchasing and Contracting: Additional Comments:	Approve 🖌 Deny		
Crystal Creekmore Date: 2023.12.21 14:39:06 -05:00'	12/21/23		
Purchasing and Contracting Signature	Date		

DeKalb County Department of Purchasing and Contracting Change Order Request Form

Change Of	der Request Form		
User Department: Watershed Management (DWM)	From: Purchasing & Cont	From: Purchasing & Contracting	
ITB No.: 20-101230	-	Title: Electrical Switchgear Inspection and Repair (Annual Contract with 2 Options to Renew)	
Effective Date: January 26, 2021	Expiration Date: January	Expiration Date: January 31, 2024	
Contract APPROVED Amount: \$4,575,243.41	Number of Renewals to	Number of Renewals to Date: 2	
Contractor(s)	Contract No.	Agrees to Extend	
Cleveland Electric Company	1242005	Yes	
User Department Recommendation: Renew	Bid Increase	Decrease	
Funding for Renewal Term: \$1,400,000.00 (Unused funds do not roll over to the next term. Provide the a	mount of funding necessary for the r	renewal term.)	
Funding: General Enterprise 3 Digit Fund Code 5 CIP Line-Item No. (if applicable):	11 SPLOST Category		
Justification:			
This contract provides a vital service to all three (3) are critical components in all those areas. They easily there be an interruption on one of the power source the equipment and devices are operating correctly. working with P & C to rebid this service. DWM would January 31, 2025.	sure continuity of power through es. Proper maintenance and tes The current contract expires J	nout the facilities should sting is important to ensure anuary 31,2024. DWM is	
David Hayes Digitally signed by David Hayes Date: 2023.12.11 08:55:02 -05'00'	12/11/23		
Department Director Signature	Date		
	Approve 🖌 Deny		
Additional Comments:			
Crystal Creekmore Digitally signed by Crystal Creekmore Date: 2023.12.21 14:35:47 -05'00'	12/21/23		
Purchasing and Contracting Signature	Date		