



DeKalb County

DeKalb Peachtree Airport

(770) 936-5440  
FAX: (770) 936-5446

212 Administration Building  
2000 Airport Road, Atlanta, Georgia 30341

February 7, 2024

**TO:** Phyllis Head, Purchasing Manager, Purchasing & Contracting

**FROM:** Hunter Hines, Interim Airport Director 

**SUBJECT: Request for Assistance with Agenda Item for Amendment No. 2 to Contract No. 1137922 with PASSUR Aerospace, Inc. (formerly L3Harris Technologies, formerly Harris Corporation)**

The Airport is requesting your expeditious assistance to place Amendment No. 2 to Contract No. 1137922 on the agenda for consideration of approval by the Board of Commissioners. Previous contract numbers are 1163737 and 1153718.

Amendment No. 2 revises the payment section to include services for an additional six months (July 1, 2024 – December 31, 2024). The contract term and the payment section in the original contract are inconsistent; therefore, Amendment No. 2 is needed to reconcile the contractor's payments with the term of the contract.

Amendment No. 2 has been reviewed and approved as to form by the Law Department contingent upon approval by the Governing Authority. Gabriel L. Daniel is the reviewing attorney.

Our records indicate that Amendment No. 1 did not require consideration of approval; however, Mr. Daniel has advised that Amendment No. 2 should be considered for approval by the Board of Commissioners.

Airport records reflect that the following payments have been made:

July 2019	\$169,553.00
July 2020	44,300.00
January 2021	116,066.75
January 2022	107,787.00
January 2023	110,850.00
January 2024	36,060.00

Attached are the required Change Order Request Form, Part 1 of the Contract, Amendment No. 1, and the Consent to Assignment. The contract is too large to electronically transmit.

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Phyllis Head, Purchasing Manager, Purchasing & Contracting Department  
Page 2  
February 7, 2024

Please confirm receipt of request and advise when the agenda date is determined. If we can further assist, please let us know.

Attachments

c: Gabriel L. Daniel, Assistant County Attorney