



# Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: DeKalb County Police Department  
Department Contact Person: Sgt. C.E. Flood Telephone: 678-414-7265  
Email: ceflood@dekalbcountyga.gov

Requisition Number: \_\_\_\_\_ Suggested Supplier: Flock  
Estimated Amount of Purchase: \$ 498,750.00  
Detailed Description of the Goods or Services to be purchased: \_\_\_\_\_  
75 Flock Safety Falcon LPR Cameras with installation and two years of service

**Emergency** (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: \_\_\_\_\_

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:  
\_\_\_\_\_

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):  
\_\_\_\_\_

**Sole Source** (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

This expansion will further leverage the department's preexisting Flock cameras. Our network of cameras is currently integrated with our FUSUS platform to provide real-time alerts displayed on a web interface. Additional cameras by this vendor can be seamlessly added to this platform.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

Yes, the maintenance of the cameras is included in the yearly cost of the contract. The County anticipates future increases in the number of Flock cameras to assist police in investigations.

3. Explain the impact to the County or Public if this request is not approved.

If the existing network of cameras is not expanded, this may limit our ability to achieve the department's goal of enhancing the quality of life in DeKalb County.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name) Mirtha Ramos Signature: [Signature] Date: 7/3/24

### Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Procurement Manager (Typed/Printed Name) \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Not Approved

Signature: \_\_\_\_\_, Director, Department of Purchasing and Contracting Date: \_\_\_\_\_  
P&C Rev. 12/13/2018

**Print Form**