



Police Department
Chief of Police James W. Conroy
1960 W. Exchange Place
Tucker, Georgia 30084
770.724.7670

MEMORANDUM

DATE: October 17, 2017

TO: Delois Robinson, Procurement Manager
Purchasing & Contracting Department

FROM: Chief James W. Conroy *JWC*

SUBJECT: Proposed Amendment/Change Order No. 1 to Contract No. 1022922
with Utility Associates Inc.

Original Contract Term and Dollar Amount: \$2,175,324 08/15/2016-12/31/2020

Previous Extension of the Term: Annual Extensions are require per contract

Previous Changes to the Dollar Amount: \$0.00

Current Cumulative Contract Term Dollar Amount: \$2,175,324

Proposed Cumulative Contract Term Dollar Amount: \$3,107,360

Detailed Description of Requested Changes: To extend contract as required thru 2018; to add 200 additional body cameras and receive 120 rockets at no additional cost; to increase annual maintenance costs for the purchase of the additional cameras and rockets; purchase 100 additional rockets for vehicles; to obtain an upgrade on the Rockets listed in contract (in vehicle communication system); and to add 50 additional terabytes of storage.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid: This contract was awarded to the vendor per RFP 15-500368 in 2016. An initial issue of 600 cameras was provided with the option to buy additional cameras at the same cost. The department is moving into the next phase of the contract by adding 200 cameras and addressing the uploading of data. With the current purchase of a new CAD, the Rocket technology provides a faster and more efficient way of communicating data directly from the vehicle as soon as sworn personnel enters the vehicle rather than through a manual upload. The

initial contract provided 320 rockets and we are looking to add 220 with this change order that will cover Uniform personnel. This will reduce the time the officers spend on transmitting data through the CAD. The final addition is for 50 terabytes of storage. The initial contract provided 1 terabyte of cloud storage and due to the volume and storage requirements additional space is needed.

The additional costs is as follows:

| Description | Costs |
|---|------------------|
| (100) Rockets, upgrade initial cost | \$255,200 |
| AvailWeb Software Annual service for the 100 rockets (\$36,000/yr) years 2019 and 2020 | \$72,000 |
| (200) Cameras, (120) Rockets, upgrade, storage (50 Terabytes) initial costs | \$365,236 |
| AvailWeb Software Annual Service for 200 cameras & 120 Rockets (\$119,800/yr) years 2019 and 2020 | \$239,600 |
| TOTAL Change Order #1 | \$932,036 |

Should you require any additional information, please feel free to contact Janet Anderson at (770) 724-7549. Thank you in advance for your assistance on this matter.

Attachments
JC/JA