



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2023-0404

Substitute

6/13/2023

Purchasing Type: Change Order (CO)

Public Hearing: YES NO

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): ALL

CO - Change Order No. 3 to Contract Nos.: 1174317, 1174318, 1174320 and Change Order No. 4 to Contract No. 1174324 Architecture and Engineering Services for Recreation, Parks and Cultural Affairs (RPCA): for use by the Department of RPCA. This request seeks to increase contract funds and term through April 1, 2024. Awarded to: Lose & Associates, Inc. dba Lose Design, Pond & Company, Inc., Foresite Group, Inc., and WSP USA Environment & Infrastructure, Inc. (formerly Wood Environment & Infrastructure Solutions). Total Amount Not To Exceed: \$2,500,000.00.

Information Contact: Michelle Butler, CPPO, Procurement Manager

Phone Number: (404) 371-3581

PURPOSE:

Awarded by the BOC on August 27, 2019, to four (4) vendors for a total amount not to exceed \$1,200,000.00. On January 28, 2020, the BOC approved Change Order No. 1 to increase Contract No. 1174324 with Lose Design for an amount not to exceed \$150,000.00 to complete the 10-year Comprehensive Master Plan and other assigned projects. On March 31, 2020, the BOC approved Change Order No. 2 to Contract 1174324 and Change Order No. 1 to Contracts 1174317, 1174318 and 1174320 to increase the contracts for a total amount not to exceed \$1,000,000.00 to fund projects in 2020. On August 11, 2020, the BOC approved the 1st renewal for a total amount not to exceed \$1,000,000.00 to all contracts. On August 10, 2021, the BOC approved the 2nd renewal for a total amount not to exceed \$1,260,000.00 to all contracts. On September 13, 2022, the BOC approved Change Order No. 3 to Contract 1174324 and Change Order No. 2 to Contracts 1174317, 1174318 and 1174320 to increase contract funds for a total amount not to exceed \$1,850,000.00 and term through June 30, 2023.

This request seeks an increase to contract funds and term through April 1, 2024. Approval of this request will support services for Belvedere, Hairston, and Needham Parks as well as stream restoration at Sugar Creek, Margaret Harris and Frazier Rowe Parks and Design Plans for Water works at Mason Mill. Additionally, the procurement process for a new award is currently in progress.

This substitute is submitted to revise the requested contract term increase and funding source.



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RECOMMENDATION:

Recommend approval of Change Orders with:

Lose Design, 220 W. Crogan Street, Suite 100, Lawrenceville, GA 30046

Note: LSBE Participation: 25%

Estimated Amount: \$625,000.00

Pond & Company, Inc., 3500 Parkway Lane, Suite 500, Peachtree Corners, GA 30092

Note: LSBE Participation: 38%

Estimated Amount: \$625,000.00

Foresite Group, Inc., 3740 Davinci Court, Suite 100, Peachtree Corners, GA 30092

Note: LSBE Participation: 35%

Estimated Amount: \$625,000.00

WSP USA Environment & Infrastructure, Inc. (formerly Wood Environment & Infrastructure Solutions), 2677
Buford Hwy, Peachtree Corners, GA 30324

Note: LSBE Participation: 20%

Estimated Amount: \$625,000.00

Total Amount Not To Exceed: \$2,500,000.00

and authorize the Chief Executive Officer to execute the change orders and all associated documents.

ADDITIONAL INFORMATION:

- | | |
|------------------------------|---------------------------------------|
| 1. Contract Effective Date: | August 27, 2019 |
| 2. Contract Expiration Date: | June 30, 2023 |
| 3. Amount Spent To Date: | \$1,567,398.68 |
| | \$ 624,870.17 Initial |
| | \$ 411,329.49 1 st Renewal |
| | \$ 531,199.02 2 nd Renewal |
| 4. Funding: | Operating (RPCA) |

DeKalb County
Department of Purchasing and Contracting
Contract Change Order Form

User Department: Recreation, Parks and Cultural Affairs	From: Purchasing & Contracting
RFP No.: 19-500516	Title: Architectural & Engineering Services for Recreation, Parks and Cultural Affairs (Annual with 2 Options to Renew)
Effective Date: August 27, 2019	Expiration Date: June 30, 2023
Contract APPROVED Amount: \$6,460,000.00	Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Pond & Company, Inc.	1174317	Yes
Lose & Associates, Inc. dba Lose Design	1174324	Yes
Foresite Group, Inc.	1174318	Yes
Wood Environment & Infrastructure Solutions, Inc.	1174320	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$2,500,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ ARP Funds \$1,750,000
CIP Line Item No. (if applicable): _____ SPLOST: _____

Justification:

RPCA recommends to increase contracts 1174317, 1174324, 1174318 and 1174320 for A/E services for DeKalb County Parks. This request also includes an extension to the contracts until April 1st, 2024, until the execution of the new contracts which are currently being solicited are approved.

- Firm 1: Pond & Company, Inc. Amount: \$ 625,000
- Firm 2: Lose & Associates, Inc. dba Lose Design Amount: \$ 625,000
- Firm 3: Foresite Group Amount: \$ 625,000
- Firm 4: Wood Environment & Infrastructure Solutions Amount: \$ 625,000

SPLOST Program Management Coordinator: _____

SPLOST Approved Funding Amount: \$ _____

SPLOST Funding Line Item: _____

SPLOST Allocation Agenda Item/Date: _____

Chris O. Ellis 6/6/2023
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature Date