

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Facilities Management	<b>From:</b> Michele L. Smith, Procurement Agent
<b>ITB No.:</b> 20-101236	<b>Title:</b> Chiller Inspection, Repair and Preventative Maintenance Service (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> August 1, 2020	<b>Expiration Date:</b> July 31, 2021
<b>Contract APPROVED Amount:</b> \$967,723.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
HVH Mechanical Partners, LLC	1218895	Yes
B&W Mechanical Contractors, Inc.	1218894	Yes

<b>User Department Recommendation:</b>	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
<b>Funding for Renewal Term:</b> \$967,723.00 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
<b>Funding:</b> General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>	<b>3 Digit Fund Code</b> 100	
<b>CIP Line Item No. (if applicable):</b> _____		
<b>Justification:</b>		
Facilities Management is requesting renewal of contract. B&W Mechanical/ \$451,203.00      HVH Mechanical/ \$516,520.00		
<b>Department Director Signature</b>	<i>Clyde D. Howell</i>	<b>Date</b> April 20, 2021

<b>For Use by Purchasing and Contracting:</b>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<b>Additional Comments:</b>		
<i>Delois Robinson</i>	Digitally signed by Delois Robinson Date: 2021.05.23 20:49:47 -04'00'	
<b>Purchasing and Contracting Signature</b>		<b>Date</b>
Delois Robinson, CPPO, Manager		5/24/21

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

User Department: Facilities Management

From: Michele L. Smith, Procurement Agent  
Purchasing and Contracting

ITB 21-101236

Title: Chiller Inspection, Repair, Preventative Maint.  
(Annual Contract With 2 Options to Renew)

Effective Date: August 1, 2020

Expiration Date: July 31, 2021

Contract APPROVED Amount: \$967,723.00

Number of Renewals to Date: 0

Contractor(s) HVH Mechanical	Contract No. 1218895	Agrees to Extend yes
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User Department Recommendation: Increase  Decrease

Funding for Renewal Term: \$ 910 000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_  SPLOST

Justification: Facilities Management is requesting SPLOST Project (Category 31 – County Courthouse Administrative Complex including Parking) be added to HVH Mechanical contract.

SPLOST Program Management Coordinator: Ernest A. Douglas

SPLOST Approved Funding Amount: \$ 910,000

SPLOST Funding Line Item: 104790-80653-541301-1.1.2-602007

SPLOST Allocation Agenda Item/Date: 6-22-2021

Clyde D. Howell  
Department Director Signature

May 27, 2021  
Date

Purchasing and Contracting Signature  
Delois Robinson, CPPO, Manager