

AGENDA NOTES 2023-0063

Solicitation Name and #	SS-Records Management System (RMS) Annual Maintenance and Software Support Services (Sole Source Multiyear Contract)
Senior Procurement Agent	Brenda H. Redus
Date Solicitation bid prices expires.	NA
Solicitation Name, # and Contract # of expiring/expired contract	Records Management System (RMS) (5-Year Multiyear Contract) Contract No. 973017 Image Trend, Inc.
Contract Award Amount	<u>\$758,435.68 – Total Award</u> \$617,240.00 – Initial Award \$ 60,500.00 – Change Order No. 1 \$ 80,695.68 – Change Order No. 2
Amount Spent on Expiring/Expired Contract	\$663,095.49
Prime Contractor Information and LSBE – Subcontractor	<u>Image Trend, Inc. – PRIME</u> Michael J. McBrady, President Years in Business: 24 Years in Business with DeKalb County: 7
Attachments	• Non-Competitive Procurement Request Form • Sole Source Letter • Quote