

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks, and Cultural Affairs	From: Purchasing and Contracting
RFP No.: 23-500654	Title: Architectural and Engineering Services for RPCA
Effective Date: Various	Expiration Date: December 31, 2028
Contract APPROVED Amount: \$2,700,000.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
American Engineers, Inc.	2000037	N/A
Kimley-Horn & Associates, Inc.	2000041	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: \$1,264,700.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code _____ SPLOST ☒ Category C1
CIP Line Item No. (if applicable): X

Justification:
RPCA recommends adding an additional \$497,120.00 to contract 2000037 to fund the design and development of Segments 3 and 5 of the Peachtree Creek Greenway.

RPCA recommends adding an additional \$914,700.00 to contract 2000041 as allocated from agenda item 2025-0501 from \$2.5mm Parks & Rec C-1 to fund the schematic design work, environmental requirements, and permitting for Arabia, Chapel Hill, and Exchange Park dams.

Vendor 1: American Engineers, Inc \$ 497,120.00
Vendor 2: Kimley-Horn & Associates \$ 914,700.00

SPLOST Program Management Coordinator: Ernest Slaughter

SPLOST Approved Funding Amount: \$ 914,700 (200002-80663-541200-001.6-700021)

SPLOST Category / Description: \$ C1 - Park and Recreation (agenda 2025-0501)

Chris Davis

Department Director Signature

Date

For Use by Purchasing and Contracting:	Approve ☒	Deny ☐
Additional Comments:		
<u>Willie Moon</u> Digitally signed by Willie Moon Date: 2025.09.26 03:44:45 -04'00' Purchasing and Contracting Signature	<u>9/26/25</u> Date	