



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
Peggy V. Allen, Deputy Director, PW

**Chief Executive Officer**  
Lorraine Cochran-Johnson  
**Board of Commissioners**

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District 2  
Michelle Long Spears

District 3  
Nicole Messiah

District 4  
Chakira Johnson

District 5  
Mereda Davis Johnson

District 6  
Edward "Ted" Terry

District 7  
Ladena Bolton

## MEMORANDUM

August 26, 2025

**TO:** Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

**THROUGH:** Zachary L. Williams, COO  
Rick Lemke, Public Works Director

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage ✓

**SUBJECT:** Proposed Amendment and Change Order No. 1 to DeKalb CPA 1284298-  
Dewberry Engineers, Inc. (RFP No. 21-500572-Professional Services for  
Mapping of the Floodplain -(Three (3) Year Multiyear Contract))

**Original Contract Term and Dollar Amount:** October 3, 2022 through December 31, 2025 and  
Total \$1,200,000.00

**Previous Changes to the Dollar Amount:** N/A

**Previous Changes to the Term:** N/A

**Current Cumulative Contract Term and Dollar Amount:** Expires December 31, 2025 and  
cumulative total \$1,179,342.00

**Proposed Contract Term and Dollar Amount:** To extend Contracts Term to December 31, 2026  
without additional Cap funding.

**Detailed Description of Requested Changes:**

PW-R&D requests Change Order No. 1 to CPA 1284298-Dewberry Engineers, Inc. (RFP No. 21-500572-Prof. Services for Mapping of the Floodplain (Multiyear-3)) for a 12-month term extension through December 31, 2026 without additional funds.

PW-R&D requests CO #1 extension to allow the contractor to continue providing detailed floodplain analysis for the County to remain in compliance to the Cooperative Technical Partnership Agreement with FEMA and Georgia EPD and to allow us to fully update County and FEMA published floodplain maps. In addition, this extension is needed for the contractor to continue conducting several flood studies in areas that experience flooding within the flood plain and to assist with studies and applications needed to assist with the FEMA Flood Buyout Program.

cc: Crystal Manson  
Desmore Joseph  
Michele Smith