



**DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW**

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MEMORANDUM

September 5, 2024

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO Richard W. Lemke
Rick Lemke, Public Works Director

Digitally signed by
Richard W. Lemke
Date: 2024.09.10
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FROM: ✓ Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Change Order No. 1 to DeKalb CPA 1274332-Pittman Construction Inc.; Co., Inc.; CPA 1275648-J. T. Asphalt, LLC and CPA 1275653 -Metro Materials, Inc. (ITB No. 21-101419, Hot Asphaltic Mix Concrete (Annual Contract With 2 Renewal Options))

Original Contract Term and Dollar Amount: December 14, 2021 through December 31, 2022 and \$1,500,000.00

Previous Changes to the Dollar Amount: Ratification \$500,000 (Metro Materials only); 1st Renewal for \$420,000; and 2nd -Renewal for \$1,210,000

Previous Changes to the Term: 1st Renewal through December 31, 2023; 2nd Renewal through December 31, 2024

Current Cumulative Contract Term and Dollar Amount: Expires December 31, 2024 and cumulative total \$2,053,401

Proposed Contract Term and Dollar Amount: Extend Contract Term December 31, 2025 with additional funding total \$800,000.

Detailed Description of Requested Changes:

PW-R&D requests Change Order No. 1 to extend through December 31, 2025 with additional funding total \$800,000 for three contracts (CPA 1274332-Pittman \$200,000; CPA 1275648-J. T. Asphalt \$300,000; and CPA 1275653-Metro Materials \$300,000).

The Change Order 1 request will allow the contractors to continue providing uninterrupted supply of materials for R&D use to repair and maintain safe roadways for County citizens.

cc: Crystal Creekmore
Desmore Joseph
Michele Smith