



DeKalb County
GEORGIA

PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 7/11/2019
 Contractor: Benchmark Management
 Contract Number: 1043455 Contract Amendment Number: 1
 Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	2/15/2017	1780	12/31/2021
NTP Start Date:	Original Performance Days:	Original Performance End Date:	
2/22/2017	1460	2/21/2021	
Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:	
Change Order No. 1:	0	\$0.00	
Change Order No. 2:	0	\$0.00	
Change Order No. 3:	0	\$0.00	
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:	
\$3,000,000.00	1460	2/21/2021	

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide the consultant additional funding to perform construction management services associated with the on-going Annual Water and Sewer Contracts and other future critical capital projects. The vendor managed the Honeycreek Pump Station and Gravity Main installation project valued at \$28 million and the Johnson Creek PS Replacement project valued at \$15 million. The total construction management services cost for both projects was \$1.5 million. The firm is also managing the on-going Consent Decree Package 3 with a contract value of \$23 million and construction management services estimated at \$1.1 million. They are also providing inspection services to support the overall construction management of the Annual Water and Sewer contracts under Gresham Smith and Partners. These services are currently valued at \$1.2 million. The vendor will also assist with inspection for the upcoming Briarcliff Emergency project and the potential Cooperative Agreement with the City of Savannah. The estimated cost of these services is \$2 million. The overall estimated construction management services cost is \$5.9 million with a \$100K contingency.

Justification of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to fund task orders for construction management services for future Capital projects underway such as the Briarcliff Emergency Project and the Cooperative Agreement with City of Savannah to perform sewer rehabilitation work. This change order will need to be approved in order to keep the vendor performing services for the Consent Decree work. DWM is currently in the process of procuring a Construction Management Contract for the work to be performed under the Gravity Sewer Rehabilitation contracts. A new procurement will be required for construction management services beyond the year 2020.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Actual Amount Spent through May 2019:	ORACLE Spent To Date as of 7/15/19:
\$3,000,000.00	\$6,000,000.00	\$2,043,125.00	\$2,015,582.90

1580 Roadhaven Drive | Stone Mountain, GA 30083 | P: (770) 621-7200 F: (770) 621-7271

www.dekalbwatershed.com

Describe Any Risk Associated With This Change: DeKalb County will be at risk of having a gap in construction management services for the assigned Consent Decree Package 3 project and the Annual Water and Sewer Contracts.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services for the assigned Consent Decree Package 3 project and the Annual Water and Sewer Contracts.

Engineering Manager's Approval:

Accepted
 Rejected

Signature: Cassandra Marshall
Print Name: Cassandra Marshall
Date: 07/16/2019

Digitally signed by Cassandra Marshall
DN: cn=Cassandra Marshall, ou=DeKalb County, email=Cassandra.Marshall@dekalbcountyga.gov, o=DeKalb County
Date: 2019.07.16 14:09:28 -0400

Watershed Director's Approval:

Accepted
 Rejected

Signature: Reginald Wells
Print Name: Reginald Wells
Date: 7/16/2019

Digitally signed by Reginald Wells
Date: 2019.07.16 12:04:35 -0400

Deputy Chief Operating Officer's Approval:

Accepted
 Rejected

Signature: *T. Rhinert*
Print Name: Ted Rhinert
Date: 7/15/19

Chief Operating Officer's Approval:

Accepted
 Rejected

Signature: *Zachery L. Williams*
Print Name: Zachery L. Williams
Date: _____

Contract Name: Construction Management Services
Contractor: Benchmark Management
Contract Number: 1043455
Contract Amendment Number: 1

DEKALB COUNTY GOVERNMENT - DEPARTMENT OF WATERSHED MANAGEMENT
 REQUIRED CM SERVICES - PROPOSED CHANGE ORDER NO. 1

Task Order	DESCRIPTION OF TASK ORDERS	Total Task Order Amount Required	Amount Released	Remaining Funds Required	Notes/Comments
	BENCHMARK - CONTRACT NO. 1043455				
Multiple	CM Services for Honeycreek PS and FM Replacement	\$1,125,300	\$1,125,300	\$0	
Multiple	CM Services for Johnson Creek PS Replacement	\$423,583	\$423,583	\$0	
BM 18-004	CM Services for Consent Decree Design Build Package 3	\$1,141,460	\$1,141,460	\$0	
Multiple	Inspection Services for the Annual Water and Sewer Contracts	\$1,211,725	\$759,240	\$452,485	Includes Cost through August 2020
PFTO	Potential Future Task Order - Cooperative Agreement (City of Savannah through June 2020)	\$1,200,000	\$0	\$1,200,000	Estimated construction cost of \$15M (Estimated 8% of construction cost for task order)
PFTO	Potential Future Task Order - CM Services for Etarcliff Emergency Project	\$800,000	\$0	\$800,000	Estimated construction cost of \$20M (Estimated 8% of construction cost for task order)
	Contingency / Unassigned Task Balance	\$97,932	\$0	\$97,932	
		\$6,000,000	\$3,449,583	\$2,550,417	



DeKalb County
GEORGIA

PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services Date: 7/11/2019

Contractor: Gresham Smith Partners

Contract Number: 1043468 Contract Amendment Number: 1

Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	3/7/2017	1760	12/31/2021

NTP Start Date:	Original Performance Days:	Original Performance End Date:
3/23/2017	1460	3/21/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00

Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$3,000,000.00	1460	3/21/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide the consultant additional funding to perform construction management services associated with the on-going contract Design Build (DB) Consent Decree (CD) Package 2 and other critical capital projects through the year 2020. This firm has been managing the four Annual Water and Sewer contracts currently valued at \$104 million and the Glendale Watermain Replacement change order scope to RGI/Camken valued at \$9.6 million. Their construction management support includes (2) full-time construction managers, (1) project engineer, (1) inspector and (1) document control personnel for 3 years. In order to fully manage the \$113.6 million of work, additional inspectors and staffing are provided by the other on-call construction management firms. The vendor is also managing CD Package 2 valued at \$26 million with construction management services cost estimated at \$2.4 million. This change order request will also allow DWM to fully fund the task order for CD Package 2. The overall estimated construction management services cost is estimated at \$6 million.

Justification of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to fully fund active task orders for the construction management of the four Annual Water and Sewer contracts and CD DB Package 2 - both task orders are partially funded through August 2019. This change order will need to be approved in order to keep the vendor performing services for the Consent Decree work and through the third year renewal of the Annual Water and Sewer contracts. The funding will also be utilized for future Capital projects through the year 2020 (see attached list). DWM is currently in the process of procuring a Construction Management Contract for the work to be performed under the Gravity Sewer Rehabilitation contracts. A new procurement will be required for construction management services beyond the year 2020.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Actual Amount Spent through May 2019:	ORACLE Spent To Date as of 7/11/19:
\$3,000,000.00	\$6,000,000.00	\$2,431,157.00	\$2,425,581.75

Describe Any Risk Associated With This Change: DeKalb County will be at risk of having a gap in construction management services for the assigned CD DB Package 2 project and the Annual Water and Sewer Contracts.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services for the assigned CD DB Package 2 project and the Annual Water and Sewer contracts.

Engineering Manager's Approval:

- Accepted
 Rejected

Signature: Cassandra Marshall
Print Name: Cassandra Marshall
Date: 07/16/2019

Digitally signed by Cassandra Marshall
DN: cn=Cassandra Marshall, o=DeKalb County, ou=DeKalb County, email=cmarshall@dekalbwatershed.com, c=US
Date: 2019.07.16 09:59:45-0400

Watershed Director's Approval:


- Accepted
 Rejected

Signature: Reginald Wells
Print Name: Reginald Wells
Date: 7/16/2019

Digitally signed by Reginald Wells
Date: 2019.07.16 12:03:23 -0400


Deputy Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 
Print Name: Tel Rhinhat
Date: 7/18/19

Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 
Print Name: Zachary L. Williams
Date: _____

Contract Name: Construction Management Services

Contractor: Gresham Smith Partners

Contract Number: 1043468

Contract Amendment Number: 1

DEKALB COUNTY GOVERNMENT - DEPARTMENT OF WATERSHED MANAGEMENT
 REQUIRED CM SERVICES - PROPOSED CHANGE ORDER NO. 1

Task Order	DESCRIPTION OF TASK ORDERS	Total Task Order Amount Required	Amount Released	Remaining Funds Required	Notes/Comments
	GRESHAM SMITH - CONTRACT NO. 1043468				
GS 17-001	CM Services - Honeycreek PS (Transition)	\$41,058	\$41,058	\$0	Services provided before task was issued to Benchmark Mgmt
GS 18-001	CM Services for Consent Decree Design Build Package 2	\$2,406,152	\$828,024	\$1,578,128	
GS 17-005	CM Services for Scott Candler Water Treatment Plant - Filter Replacement	\$147,333	\$147,333	\$0	
Multiple	CM Services for the Annual Water and Sewer Contracts	\$3,394,103	\$1,977,933	\$1,416,170	Provide management services over the Annual Water & Sewer Contracts (\$113.6M)
	Contingency / Unassigned Task Balance	\$11,354	\$0	\$11,354	
		\$6,000,000	\$2,994,348	\$3,005,652	



PROPOSED CHANGE ORDER REQUEST

Department of Watershed Management

Contract Name: Construction Management Services **Date:** 7/11/2019
Contractor: Tetra Tech
Contract Number: 1043467 **Contract Amendment Number:** 1
Contract Amendment Category: Cost Schedule Scope Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$3,000,000.00	2/15/2017	1780	12/31/2021

NTP Start Date:	Original Performance Days:	Original Performance End Date:
2/23/2017	1460	2/21/2021

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$3,000,000.00	1460	2/21/2021

Description of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to provide the consultant additional funding to perform construction management services associated with the on-going contract Design Build (DB) Consent Decree (CD) Package 1 and other future critical capital projects. The vendor has been managing the Rockbridge Water Main Replacement project with a contract value of \$25 million and construction management services totaling \$1.3 million. The firm is also managing the on-going CD Package 1 with a contract value of \$26 million and construction management services totaling \$2.3 million. DWM is also proposing to utilize the vendor for the new Annual Water and Sewer ITB estimated at \$27 million for the first year with an estimated construction management cost of \$2.16 million. This change order request will also allow DWM to fully fund the task order for CD Package 1. The overall estimated construction management services cost is \$5.76 million with a \$240K contingency.

Justification of Proposed Changes: Amendment/Change Order No. 1 is being proposed in order to fully fund active task order for construction management services for CD DB Package 1. This change order will need to be approved in order to keep the vendor performing services for the Consent Decree work. The funding will also be utilized for future Capital projects through the year 2020 (see attached list). DWM is currently in the process of procuring a Construction Management Contract for the work to be performed under the Gravity Sewer Rehabilitation contracts. A new procurement will be required for construction management services beyond the year 2020.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Actual Amount Spent through May 2019:	ORACLE Spent To Date as of 7/11/19:
\$3,000,000.00	\$6,000,000.00	\$2,060,162.03	\$2,001,945.38

Describe Any Risk Associated With This Change: DeKalb County will be at risk of having a gap in construction management services for the assigned Consent Decree Package 1 project.

Effect of NOT Approving This Change: The County will be at risk of having a gap in construction management services for the assigned Consent Decree Package 1 project.

Engineering Manager's Approval:

- Accepted
 Rejected

Signature: Cassandra Marshall
Print Name: Cassandra Marshall
Date: 07/16/2019

Digitally signed by Cassandra Marshall
DN: cn=Cassandra Marshall, ou=DeKalb County, email=cmarshall@dekalbwatershed.com, c=US
Date: 2019.07.16 12:02:34 -0400

Watershed Director's Approval:


- Accepted
 Rejected

Signature: Reginald Wells
Print Name: Reginald Wells
Date: 7/16/2019

Digitally signed by Reginald Wells
Date: 2019.07.16 12:02:34 -0400

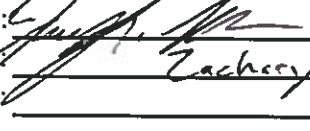
Deputy Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 
Print Name: Ted Rhinehart
Date: 7/15/19

Chief Operating Officer's Approval:

- Accepted
 Rejected

Signature: 
Print Name: Zachary L. Williams
Date: _____

Contract Name: Construction Management Services
Contractor: Tetra Tech
Contract Number: 1043467
Contract Amendment Number: 1

DEKALB COUNTY GOVERNMENT - DEPARTMENT OF WATERSHED MANAGEMENT
 REQUIRED CM SERVICES - PROPOSED CHANGE ORDER NO. 1

Task Order	DESCRIPTION OF TASK ORDERS	Total Task Order Amount Required	Amount Released	Remaining Funds Required	Notes/Comments
	TETRATECH - CONTRACT NO. 1043467				
TT 17-001	CM Services for Rockbridge Road Waterline Replacement	\$1,300,000	\$1,300,000	\$0	
TT 17-002	CM Services for Consent Decree Design Build Package 1	\$2,302,647	\$1,269,027	\$1,033,620	
PFTO	Potential Future Task Order - New Annual Water and Sewer Contracts	\$2,160,000	\$0	\$2,160,000	Estimated construction cost of \$27M (Estimated 8% of construction cost for task order)
	Contingency / Unassigned Task Balance	\$237,353	\$0	\$237,353	
		\$6,000,000	\$2,569,027	\$3,430,973	