

## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Police Services	From: Purchasing and Co	From: Purchasing and Contracting Department	
CPA No. 22-3003807	Title: Cloud Based Softw	Title: Cloud Based Software – Form Builder	
Effective Date: 08/27/2025	Expiration Date: 08/27/20	Expiration Date: 08/27/2028	
Contract APPROVED Amount: \$165,000.00	Number of Change Orde	Number of Change Orders to Date: 2	
Contractor(s)	Contract No.	Agrees to Extend	
GOVOS	1373878	Yes	
User Department Recommendation: Renew	Bid Increase	✓ Decrease	
Funding for Renewal Term: \$124,125.00 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General			
Justification:			
Police Services is requesting to increase Contract #1373878 Cloud Based Software - Form Builder for the purchase of GOVOS. The increase is for Year 1 (2025) to Year 3 (2028) with a 10% annual fee increase. The fund code is Police - 274. Here's the breakdown for funding request: \$37,500 (Year 1), \$41,250 (Year 2), & \$45,375 (Year 3).			
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S. f. full 1891	08/27/25		
Department Director Signature	Date		
For Use by Purchasing and Contracting:  Ap	prove Deny		
Additional Comments:		,	
Willie Moon Date: 2025.09.26 05:38:08 -04'00'	9/26/25		
Purchasing and Contracting Signature	Date		