

INTERDEPARTMENTAL MEMORANDUM

TO: Ted Rhinehart, Deputy Chief Operating Officer, Infrastructure
THRU: Scott Towler, Director, Department of Watershed Management
FROM: Valerie Floyd, Procurement Agent, Senior – CIP Team
SUBJECT: ITB No. 17-100810, ITB Annual Water & Sewer Construction Contract
DATE: May 16, 2017

OK TWR 5/16/17
SAF 5/16/2017

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within (3) business days.

If you have any questions, please call me at 404-687-3478.



ITB No. 17-100810, Annual Water & Sewer Construction Contract

User Department's Recommendation

User Department Name: Department of Watershed Management

Recommended Bidders: Layne Inliner, SD&C Construction, & GS Construction meets our approval.

Project Amount This Term: \$27,000,000.00

Funding:

General **Enterprise** **3 Digit Fund Code** _____

CIP Line Item No. (if applicable): 37, 44 and/or 82,

Justification: In order to support the current level of annual water and sewer construction work efforts in the Department of Watershed Management, it is recommended that the three lowest responsive and responsible bidders be awarded construction contracts to perform the services required. They are as follows:

Layne Inliner - \$9,000,000.00

SD&C Construction - \$9,000,000.00

GS Construction - \$9,000,000.00

Scott A. Towler, Director
Name, Title Date

Scott A. Towler 5/16/2017
Department Director Date