



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Dept. of Watershed Management	From: Purchasing & Contracting
ITB No.: 18-100994	Title: Landscape Maintenance Services – Public Grounds and Parks (Annual Contract with 2 Options to Renew)
Effective Date: February 26, 2019	Expiration Date: March 31, 2022
Contracts APPROVED Amount: \$5,697,077.85	Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.	1149305	yes
MJ Lawn & Maintenance Services, LLC	1149307	yes
The Simmons Group, Inc.	1149282	yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: MJ Lawn & Maintenance Services, LLC
(\$52,000.00)

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511 SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:

The Department of Watershed Management (DWM) is requesting that the MJ Lawn & Maintenance Services, LLC contract(contract # 1149307) be extended through December 31, 2022 with an increase in funding of \$52,000.00 to allow continuity in services for until the competitive bid process is completed.

David Hayes Digitally signed by David Hayes
Date: 2022.02.23 16:29:21 -05'00'

2.23.2022

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date