

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department:</b> Finance	<b>From:</b> Purchasing & Contracting
<b>RFP No.:</b> 12-500238	<b>Title:</b> Banking and Financial Services for DeKalb County
<b>Effective Date:</b> September 6, 2013	<b>Expiration Date:</b> December 31, 2021
<b>Contract APPROVED Amount:</b> \$2,125,000.00	<b>Number of Renewals to Date:</b> 2

Contractor(s)	Contract No.	Agrees to Extend
Wells Fargo Bank National Assn.	13-902703	Yes

**User Department Recommendation:**      Renew       Bid       Extend

Funding for Renewal Term: \$300,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General       Enterprise       3 Digit Fund Code 100      SPLOST       Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
The extension is needed because the County is implementing the new enQuesta billing system. The enQuesta rollout requires significant Treasury and IT resources. The billing and bank systems implementations cannot be done simultaneously. As a result Treasury would like to extend the current banking contract with Wells Fargo, NA to December 31, 2022.

*Dianne McLabb*  
*Robert Atkins*10/13/21  
10/6/21

Department Director SignatureDate

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

\_\_\_\_\_

Purchasing and Contracting SignatureDate