



DeKalb County
Public Works
Transportation Division

1950 W. Exchange Place, 4th Floor
Tucker, Georgia 30084
Phone: 770-492-5206 - Fax: 770-492-5201

November 4, 2020

TO: Cathryn Horner
Chief Procurement Officer
Purchasing and Contracting

THRU: Rick Lemke, Public Works Director *RWL*

SUBJECT: Kimley-Horn and Associates, Inc. – Change Order #4
Contract No. 14-902868
Engineering and Design Services for Public Works Transportation and
Infrastructure Projects

Original Contract Term and Dollar Amount: December 31, 2019; \$500,000

Previous Extension of the Term: 12 additional months

Previous Changes to the Dollar Amount: Additional \$1,100,000

Current Cumulative Contract Term and Dollar Amount: December 31, 2020;
\$1,600,000.00

Proposed Cumulative Contract Term and Dollar Amount: December 31, 2021;
\$1,600,000.00

Detailed Description of Requested Changes:

Proposed time change is to allow for additional work related to completing already assigned projects. A change in contract amount will be proposed in a future change order request.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

Reassigning projects that are already partially completed by Kimley-Horn and Associates would result in delays and duplication of work.

Please direct any questions on this matter to me at 770-492-5223.

David W. Pelton

David W. Pelton
Deputy Public Works Director
Transportation Division

DWP



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November 16, 2020

TO: Cathryn Horner
Chief Procurement Officer
Purchasing and Contracting

THRU: Rick Lemke, Public Works Director *RWL*

SUBJECT: STV Incorporated – Change Order #4
Contract No. 974698 (formerly 14-902855)
Engineering and Design Services for Public Works Transportation and
Infrastructure Projects

Original Contract Term and Dollar Amount: December 31, 2019; \$500,000

Previous Extension of the Term: 12 additional months

Previous Changes to the Dollar Amount: Additional \$1,100,000

Current Cumulative Contract Term and Dollar Amount: December 31, 2020;
\$1,600,000.00

Proposed Cumulative Contract Term and Dollar Amount: December 31, 2021;
\$1,600,000.00

Detailed Description of Requested Changes:

Proposed time change is to allow for additional work related to completing already assigned projects. A change in contract amount may be proposed in a future change order request.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

Reassigning projects that are already partially completed by STV Incorporated would result in delays and duplication of work.

Please direct any questions on this matter to me at 770-492-5223.

David W. Pelton
Deputy Public Works Director
Transportation Division

DWP