



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
**Peggy V. Allen**  
**Deputy Director**

**Chief Executive Officer**  
Michael Thurmond  
**Board of Commissioners**

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District 2  
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District 5  
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District 7  
Lorraine Cochran-Johnson

## MEMORANDUM

November 6, 2020

**TO:** Cathryn G. Horner, CPPB, Chief Procurement Officer, Purchasing & Contracting

**THRU:** Rick Lemke, Public Works Director

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage 

**SUBJECT:** Proposed Amendment/Change Order No. 5 to DeKalb County ITB No.12-902460 Dewberry Engineers for Professional Services for Mapping of the Floodplain

**Original Contract Term and Dollar Amount:** August 17, 2012 through August 30, 2015 and \$1,800,000.00

**Previous Changes to the Dollar Amount:** Change Order No. 2 increased by \$500,000.00 and Change Order No. 3 increased amount by \$750,000.00

**Previous Changes to the Term:** Change Order No. 3 extended term to December 31, 2020

**Current Cumulative Contract Term and Dollar Amount:** Ends December 31, 2020 and \$3,050,000.00

**Proposed Contract Term and Dollar Amount:** Extend to December 31, 2021

**Detailed Description of Requested Changes:** We are requesting to extend the expiration date to December 31, 2021 to avoid any interruptions in our floodplain projects.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:** We are under a Cooperative Technical Partnership Agreement with FEMA and GA EPD. We are working to provide detail floodplain analysis will allow us to fully update the DeKalb County and FEMA published floodplain maps those maps are currently in preliminary. In addition, this extension is needed to conduct several flood studies in areas experiencing flooding within the floodplain and processing floodplain buy-out FEMA applications. Those projects are currently being designed to meet permitting requirements. It is in the best interest of the County to extend this contract as requested.