



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: 2025-1702

Substitute

2/10/2026

Public Hearing: YES  NO

Department: Recreation, Parks and Cultural Affairs

### **SUBJECT:**

**Commission District(s):** All Districts

RA: Ratification of Amendment No. 1 to the Agreement between DeKalb County Government and the DeKalb County School District for the 2024 and 2025 school years for a revised amount not to exceed \$53,197.00. DeKalb County School Nutrition Services furnished after school snacks to the Department of Recreation, Parks and Cultural Affairs with the attached agreement between the DeKalb County School District and DeKalb County Government adjusted to reflect the actual cost of providing the services.

**Information Contact:** Paige Singer

**Phone Number:** 404-371-2475

### **PURPOSE:**

To ratify Amendment No. 1 to the Agreement between DeKalb County Government and the DeKalb County School District to provide after school snacks to nine Recreation, Parks, and Cultural Affairs programs for the 2024/2025 school year with a revised amount of \$53,197.00 for the 2024/2025 school year running from August 5, 2024, to May 29, 2025. The original Agreement contemplated expenditures totaling \$44,550.00 but actual costs to provide the approved snacks totaled \$53,136.00. DeKalb County Government, through RPCA is responsible for serving after school snacks provided by the DeKalb County School District through DeKalb County School Nutrition Services and shall maintain HACCP Procedures. School Nutrition Services meals were not provided when schools are closed for inclement weather.

### **NEED/IMPACT:**

The DeKalb County School Nutrition Services provided after school snacks to the following recreation centers: Gresham Recreation Center, Tobie Grant Recreation Center, Exchange Recreation Center, Midway Recreation Center, Mason Mill Recreation Center, Lucious Sanders Recreation Center, N.H. Scott Recreation Center, Hamilton Recreation Center, and East Central DeKalb Senior Community/Student Center. The snacks were used in the after-school programs at these recreation centers effective August 5, 2024, through May 29, 2025, for the 2024/2025 school year.

### **FISCAL IMPACT:**

.To be funded by RPCA's operating budget at a revised estimated cost of \$53,197.00.



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## **RECOMMENDATION:**

To amend the 2024/2025 agreement between DeKalb County Government and DeKalb County School District to have DeKalb County School Nutrition Services provide after school snacks to nine RPCA recreation centers for an adjusted cost of \$53,197.00; and authorize the chief executive officer to execute all necessary documents.



## Agreement to furnish food Service for the DeKalb County Government After School Snacks

This agreement is made and entered into between DeKalb County School Nutrition Services and DeKalb County Government. WHEREAS the DeKalb County School Nutrition Services agrees to provide daily unitized after-school snacks to nine DeKalb County Recreation Programs.

DeKalb County Government is solely responsible for serving after school snacks provided by DeKalb County School Nutrition Services and shall maintain HACCP Procedures. DeKalb County School Nutrition Services will provide after school snacks effective August 5, 2024, through May 29, 2025. School Nutrition Services not provide meals if schools are closed for inclement weather.

### School Location for DeKalb Recreation After-school Snacks:

	Parks and Recreation Site	DCSD Snack Prep School	Estimated number of After School snacks needed	Actual number of After School snacks needed
1	Gresham Recreation Center	Barack Obama Elementary School	60	85
2	Tobie Grant Recreation Center	Robert Shaw Elementary School	11	11
3	Exchange Recreation Center	Columbia Elementary School	50	75
4	Midway Recreation Center	Internation Center	20	20
5	East DeKalb Senior Community/ Student Center	Rockbridge Elementary School	30	30

	Parks and Recreation Site	DCSD Snack Prep School	Estimated number of After School snacks needed	Actual number of After School snacks needed
6	Mason Mill Recreation Center	Laurel Ridge Elementary School	25	25
7	Lucious Sanders Recreation Center	Lithonia Middle School	25	25
8	N. H. Scott Recreation Center	McNair Discover Elementary School	24	24
9	Hamilton Recreation Center	Robert Shaw Elementary School	30	33

### Food Cost:

Price Per After School Snacks	After School Snacks Type		Estimated # of After School snacks needed Per Day	Price Per After School Snacks Per Day	# of Operating Days for the Contract Period		Estimated Total Cost of Food Service Contract
\$0.90	After School Snacks	x	275	\$247.50	180	=	\$44,550.00
Price Per After School Snacks	After School Snacks Type		Actual # of After School snacks needed Per Day	Price Per After School Snacks Per Day	# of Operating Days for the Contract Period		Actual Total Cost of Food Service Contract
\$0.90	After School Snacks	x	328	\$295.20	180	=	\$53,136.00

**Labor:** Providing snacks will generate potential labor hours for the DCSD schools, preparing the snacks,

**Delivery Cost:** DCSD will provide coolers to assist with maintaining HACCP temperatures per Georgia Food Service Code: 290-5-14-.08-(d). Parks and Recreation Site Directors will pick up DCSD snacks and directly transport to Parks and Recreation Sites. After School Snacks will be picked up by the Parks and Recreation Site Director between 12:00 noon – 1:00 PM.

**Estimated Cost of Contract (Food and Labor) : = \$44,550.00**

**Actual Cost of Food Service Contract (Food and Labor)= \$53,136.00**

### **After School Snacks Menus**

It is further agreed that the DeKalb County School District, pursuant to the provisions of the National School Lunch, Breakfast, and Snack Program regulations, 7 CFR Part 225\*\*. Attached copy of which is part of this agreement, will assure that after school snacks meet the minimum after school snacks pattern requirements as to components and portion sizes as found in the federal regulations. Milk will be offered 2 times per week and juice 3 times per week (attached menu). All potentially hazardous food that has been prepared, stored, and transported must be stored at a temperature of 41 degrees or below.

### **Record Keeping and Meal Accountability**

DeKalb County School Nutrition Services will maintain full and accurate records for after school snacks, including menu records containing the amount of food prepared and daily number of after school snacks delivered. It is further understood that DeKalb County School Nutrition Services is ultimately responsible for documenting and assuring nutritional adequacy according to 7 CFR 225.

An After-School meal preparation document will be provided to the After-School Site Director during the scheduled pick-up. The number of snacks provided will be recorded on the document by the School Nutrition Services Manager. The School Nutrition Services Manager is required to maintain a copy and send a copy to the School Nutrition Services Central Office Data Specialist.

DeKalb County School District agrees also to retain records required under the proceedings clause for a period of three (3) years from the date of receipt of final payment under this agreement (or longer, if an audit and is in progress); and upon request, to make all accounts and records pertain to the program available to DeKalb County Government for audit or administrative review at a reasonable time and place.

**Reconciliation** The DeKalb County School Nutrition Services shall provide a tentative list of snacks to serve to Parks & Recreation biweekly. The list will be provided to aid in meal reconciliation.

**Payment** The DeKalb County School Nutrition Services shall send an itemized bill of delivered meals to: DeKalb County Government, 1950 W. Exchange, Suite 400, Tucker, GA 30084. Within thirty (30) days of receipt of the itemized bill, the DeKalb County Government shall remit payment for delivered after school snacks to DeKalb County School Nutrition Services. **Entire Agreement** This agreement is established on a temporary basis and constitutes the entire agreement between the Parties with respect to the matters, set forth herein and supersedes all prior contemporaneous written or oral negotiations, agreements, or understandings between the Parties regarding such matters.

**Modification** This agreement may not be changed, modified, amended, or altered except in a written agreement signed by the Parties.

**Governing Law** This agreement shall be governed by and construed and enforced in accordance with the laws of the State of Georgia. All actions or proceedings arising out of or related to this agreement shall be brought in this state or federal courts located in or for DeKalb County, Georgia. Each party hereby unconditionally and irrevocably consents to the jurisdiction of such courts and waives its right to bring any action or proceedings against the other Party except in such courts.

**Effective Agreement** This agreement shall be effective as of August 5, 2024. As required by O.C.G.A. 20-2-506, this Agreement shall terminate absolutely and without further obligation on the part of the school on December 31, 2024, but shall automatically renew on January 1, 2025, and terminate on May 29, 2025. Further considerations will be reviewed and approved on an annual basis by the School District.

**IN WITNESS THEREOF, the parties hereto have executed this agreement as of the dates indicated below:**

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DeKalb County School District  
Dr. Norman C. Sauce III  
Interim Superintendent

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DeKalb County Government  
Lorraine Cochran-Johnson  
Chief Executive Officer

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Date: MM/DD/YY

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Date: MM/DD/YY

**This institution is an equal opportunity provider.**