

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Watershed Management, PW-Roads and Drainage, Parks and Recreation	From: Kyheem Bristol
ITB No.: 15-100595	Title: Sod, Sprigging, Sod
Effective Date: 4/12/2016	Expiration Date: 4/30/2017
Contract APPROVED Amount: \$334,500.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
F.M. Shelton, Inc. <i>ASA.P. Landscape Management Corp 163</i>	1010815	\$276,185.66	X
Total Amount Spent to Date: \$276,185.66			

User Department Recommendation:	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: \$ 200,000 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u>271</u> CIP Line Item No. (if applicable): <u>2017-051 and 2017-053</u>		
Justification: Annually, Recreation, Parks and Cultural Affairs re-sods fields for the association's usage.		
<u><i>[Signature]</i></u> Department Director Signature	<u>2/21/17</u> Date	

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:		
<u><i>[Signature]</i></u> Purchasing and Contracting Signature	<u>3/7/17</u> Date	

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User Department: Watershed Management, PW-Roads and Drainage, Parks and Recreation		From: Kyheem Bristol	
ITB No.: 15-100595		Title: Sodding, Sprigging & Sod	
Effective Date: 4/12/2016		Expiration Date: 4/30/2017	
Contract APPROVED Amount: \$334,500.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
A.S.A.P. Management Group, LLC	1010815	\$276,185.66	

Total Amount Spent to Date:
\$276,185.66

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$250,000.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511
 CIP Line Item No. (if applicable): _____

Justification:
The aforementioned contract is set to expire April 30, 2017 and requires a renewal for utilization by the Department of Watershed Management for the period of May 1, 2017 – April 30, 2018 to continue the replacement of sod at various locations that have been disturbed by the Watershed Management crews. P. W.

[Signature] 3/2/2017
 Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

[Signature] 3/8/17
 Purchasing and Contracting Signature Date

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ITB No.: 15-100595		Title: Sod, Sprigging, Sod	
Effective Date: 4/12/2016		Expiration Date: 4/30/2017	
Contract APPROVED Amount: \$334,500.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
F.M. Shelton, Inc. <i>ASAP Landscape Management Group</i>	1010815	\$276,185.66	Yes

Total Amount Spent to Date:
\$276,185.66

User Department Recommendation: Renew Bid

Funding for Renewal Term: ~~\$334,500.00~~ \$15,000.00 *AW*
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 581
 CIP Line Item No. (if applicable): _____

Justification:
 The vendor has provided satisfactory services this first term. Therefore, we wish to exercise our option to extend 1 (one) year.

[Signature]

 Peggy V. Allen
 Department Director Signature

_____ 2/22/2017

 Date

DeKalb County
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For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

[Signature]

 Purchasing and Contracting Signature

_____ 3/7/17

 Date