



DeKalb County

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Watershed Management (DWM) **From:** ~~Marketa Killingbeck~~, Project Coordinator  
Sophia Thomas

**CPA No.:** 1047686, 1047705, 1047757, 1047784 and 1047790 **Title:** Rental of Various Heavy Equipment

**Effective Date:** January 24, 2017 **Expiration Date:** January 31, 2020

**Contract APPROVED Amount:** \$4,428,626.00

Contractor(s)	Contract No.	Amount Spent	
Sunbelt Rentals, Inc.	1047686	\$785,197.41	Yes
Cowin Equipment Company, Inc.	1047705	\$204,332.87	Yes
Flint Equipment Company	1047757	\$11,792.80	Yes
Yancey Brothers Company	1047784	\$357,261.85	Yes
L & M Equipment, LLC	1047790	\$41,949.51	Yes

**Total Amount Spent to Date:** \$1,400,534.44

**User Department Recommendation:** Renew  Bid

Justification:

The aforementioned contract is set to expire January 31, 2020 and requires an extension for utilization with increased funding by the Department of Watershed Management for the period of February 1, 2020 – July 31, 2020 to continue providing rental equipment for the Construction & Maintenance division and the three (3) water and wastewater plants. Also in order to continually minimize the impact that each sanitary sewer overflow can have on our environment it is crucial that we continue using the resources that are provided through these contracts. For example in the past year we have responded to a number of sewer related emergencies at various times and locations that required we procure equipment from these vendors in order to make the needed repairs in a timely manner.

Sunbelt Rentals, Inc. Not to Exceed: \$200,000.00	Cowin Equipment Company, Inc. Not to Exceed: \$15,000.00	Flint Equipment Company Not to Exceed: \$5,000.00
Yancey Brothers Company Not to Exceed: \$25,000.00	L & M Equipment, LLC Not to Exceed: \$10,000.00	

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2019.12.11 17:55:41 -05'00' 12/11/2019  
 Department Director Signature Date

**Funding:** General  Enterprise  3 Digit Fund Code 511  
 CIP Line Item No. (if applicable): N/A

**For Use by Purchasing and Contracting:** Approve  Deny

Additional Comments:

*C. Horner* 12/12/19  
 Purchasing and Contracting Signature Date



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

User Department: Recreation, Parks and Cultural Affairs (RPCA) From: Sophia Thomas  
CPA No.: 1047686, 1047705, 1047757, 1047784 and 1047790 Title: Rental of Various Heavy Equipment  
Effective Date: January 24, 2017 Expiration Date: January 31, 2020  
Contract APPROVED Amount: 4,428,626.00

Contractor(s)	Contract No.	Amount Spent
Sunbelt Rentals, Inc.	1047686	\$785,197.41
Cowin Equipment Company, Inc.	1047705	\$204,332.87
Flint Equipment Company	1047757	\$11,792.80
Yancey Brothers Company	1047784	\$357,261.85
L & M Equipment, LLC	1047790	\$41,949.51

Total Amount Spent to Date: \$1,400,534.44

User Department Recommendation: Renew  Bid

Justification: Recreation, Parks and Cultural Affairs would like to extend the aforementioned rental contracts for another year. This action will ensure that we'll be able to acquire equipment without delay and offers options for leasing needed equipment. The projected expenditure is \$10,000 per contract for a total expenditure of \$50,000.

 Chuck O. Ellis  
Department Director Signature \_\_\_\_\_ 11/22/2019 \_\_\_\_\_  
Date

Funding: General  Enterprise  3 Digit Fund Code 271  
CIP Line Item No. (if applicable):

For Use by Purchasing and Contracting: Approve  Deny

Additional Comments:

 \_\_\_\_\_  
Purchasing and Contracting Signature \_\_\_\_\_ 12/9/19 \_\_\_\_\_  
Date



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Public Works - Sanitation **From:** Sophia Thomas  
**CPA No.:** 1047686, 1047705, 1047757, 1047784 and 1047790 **Title:** Rental of Various Heavy Equipment  
**Effective Date:** January 24, 2017 **Expiration Date:** January 31, 2020  
**Contract APPROVED Amount:** \$4,428,626.00

Contractor(s)	Contract No.	Amount Spent
Sunbelt Rentals, Inc.	1047686	\$785,197.41
Cowin Equipment Company, Inc.	1047705	\$204,332.87
Flint Equipment Company	1047757	\$11,792.80
Yancey Brothers Company	1047784	\$357,261.85
L & M Equipment, LLC	1047790	\$41,949.51

**Total Amount Spent to Date:** \$1,400,534.44


**User Department Recommendation:** Renew  Bid

Justification:

PW – Sanitation would like to extend our contracts as following:

- Sunbelt Rentals, Inc. \$20,000.00
- Cowin Equipment Company, Inc. \$20,000.00
- Flint Equipment Company \$20,000.00
- Yancey Brothers Company \$20,000.00
- TOTAL \$80,000.00

These contracts will provide heavy equipment rental for Sanitation operations throughout the year.

  
 Department Director Signature

11/19/19  
 Date

Funding: General  Enterprise  3 Digit Fund Code 541 – Sanitation Enterprise \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

Additional Comments:

  
 Purchasing and Contracting Signature

11/20/19  
 Date



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Beautification/Stormwater Management      **From:** Sophia Thomas  
**CPA No.:** 1047686, 1047705, 1047757, 1047784 and 1047790      **Title:** Rental of Various Heavy Equipment  
**Effective Date:** January 24, 2017      **Expiration Date:** January 31, 2020  
**Contract APPROVED Amount:** \$4,428,626.00

Contractor(s)	Contract No.	Amount Spent
Sunbelt Rentals, Inc.	1047686	\$785,197.41
Cowin Equipment Company, Inc.	1047705	\$204,332.87
Flint Equipment Company	1047757	\$11,792.80
Yancey Brothers Company	1047784	\$357,261.85
L & M Equipment, LLC	1047790	\$41,949.51

**Total Amount Spent to Date:** \$1,400,534.44

**User Department Recommendation:** Renew  Bid

**Justification:**

Beautification/Stormwater Management would like to extend our contracts as following:

- Sunbelt Rentals, Inc.      \$30,000.00
- Cowin Equipment Company, Inc.      \$25,000.00
- TOTAL      \$55,000.00

These contracts will provide heavy equipment rental for the Beautification/Stormwater Management curb bumping operations throughout the year.

*Ray A. Mathison*  
 Department Director Signature

11/20/19  
 Date

**Funding:** General  Enterprise       3 Digit Fund Code 581 – Stormwater Management  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Cherise*  
 Purchasing and Contracting Signature

11/20/19  
 Date



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
**Peggy V. Allen**  
**Deputy Director**

**Chief Executive Officer**  
Michael Thurmond  
**Board of Commissioners**

District 1  
Nancy Jester

District 2  
Jeff Rader

District 3  
Larry Johnson

District 4  
Steve Bradshaw

District 5  
Merceda Davis Johnson

District 6  
Kathie Gannon

District 7  
Lorraine Cochran-Johnson

## **MEMORANDUM**

**November 15, 2019**

**TO:** Talisa Clark, Director, Purchasing and Contracting

**THRU:** William E. (Ted) Rhinehart, Deputy COO, Infrastructure  
Rick Lemke, Public Works Director

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage

**SUBJECT:** Proposed Amendment/Change Order No. 1 to DeKalb County ITB No. 16-100711 for Rental of Various Heavy Equipment

**Original Contract Term and Dollar Amount:** January 24, 2017 through January 31, 2020 and \$1,826,184.69

**Previous Changes to the Dollar Amount:** None

**Previous Changes to the Term:** None

**Current Cumulative Contract Term and Dollar Amount:** Ends January 31, 2020 and \$1,826,184.69

**Proposed Contract Term and Dollar Amount:** Extend through July 31, 2020.

**Detailed Description of Requested Changes:** We are requesting to extend contract terms to ensure that there is more time on the contract to enable the vendors to continue provide the County with heavy equipment rentals.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:** Cowin Equipment, Yancey Bros Co. and Sunbelt Rentals are the three vendors that were given a contract in response to ITB No. 16-100711 that provides the County with our various heavy equipment rentals.