

## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Facilities Management	From: Purchasing & Contracting		
RFP No.: 19-500529	Title: Commercial Janitorial Services (Mulityear)		
Effective Date: May 26, 2020	Expiration Date: December 31, 2024		
Contract APPROVED Amount: \$16,338,248.11	Number of Change Orders to Date: 7		
Contractor(s)	Contract No.	Agrees to Extend	
Cleanstar Natiional, Inc	1213634 N/A		
Building Maintenance Services	1213631	N/A	
A-Action Janitorial	1213635	N/A	
User Department Recommendation: Renew Bid Increase Decrease Funding for Renewal Term: \$4,221,889.24  (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)  Funding: General ■ Enterprise 3 Digit Fund Code 100 SPLOST Category CIP Line Item No. (if applicable):			
Justification:			
Facilities Management is requesting additional funds to be added to the following janitorial contracts to cover FY2024 services:			
Building Maintenance Services- \$1,815,844.33 ClearStar National- \$1,990,147.71 A-Action- \$415,897.20			
Department Director Signature	01/18/2024 Date		
For Use by Purchasing and Contracting: Appr	ove $\square$ Deny	у 🗆	
Additional Comments:			
Purchasing and Contracting Signature	Date		



## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Recreation, Parks and Cultural Affairs (RPCA)	From: Purchasing & Contracting		
RFP No.: 19-500529	Title: Commercial Janitorial Services (Mulityear)		
Effective Date: May 26, 2020	Expiration Date: December 31, 2024		
Contract APPROVED Amount: \$16,338,248.11	Number of Change Orders to Date:7		
Contractor(s)	Contract No.	Agrees to Extend	
Cleanstar Natiional, Inc	1213634	N/A	
Building Maintenance Services	1213631	N/A	
A-Action Janitorial	1213635	N/A	
User Department Recommendation: Renew Bid Increase Decrease ☐ Funding for Renewal Term: \$244,800 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General Enterprise 3 Digit Fund Code SPLOST Category CIP Line Item No. (if applicable):			
Justification: RPCA recommends to increase contracts 1213634, 1213631, 1213635 to perform commercial janitorial services for DeKalb County RPCA.  \$81,600/A-Action Janitorial \$81,600/Building Maintenance Services \$81,600/Cleanstar National			
Chuch O-ZUis	1/16/2024		
Department Director Signature	Date		
For Use by Purchasing and Contracting: Appro	ove □ Deny		
Purchasing and Contracting Signature	 Date		