

## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Marshal's	From: Purchasing & Contracting		
CPA No. 1257650	Title: BodyWorn <sup>TM</sup> Body Camera System (Sole Source)		
Effective Date: June 21, 2022	Expiration Date: December 31, 2026		
Contract APPROVED Amount: \$4,454,070.76	Number of Change Orders to Date: 3		
Trainer of Change Offices to Date: 5			
Contractor(s)	Contract No.	Agrees to Extend	
Utility Associates, Inc.	1257650	N/A	
User Department Recommendation: Renew	Bid   Increase	Decrease	
Funding for Renewal Term: 123,000.00 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General Enterprise 3 Digit Fund Code 100 SPLOST Category			
Justification:			
Due to the increase of our staff we are in need of an increase to cover additional Body-Worn Cameras and alterations as needed. In addition, in order to fulfill our contract with Utilities an additional amount is needed for our annual renewal.			
Increase to cover additional items: \$66,514.30			
Renewal: \$54,186.00			
Alterations: \$2300			
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	8/19/25		
Department Director Signature	Date		
For Use by Purchasing and Contracting: App	rove 🗸 Den	/	
Additional Comments:			
Willie Moon Digitally signed by Willie Moon Date: 2025.08.27 14:19:29 -04'00'	8/27/25		
Purchasing and Contracting Signature	Date		



## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Police Services	From: Purchasing & Contracting		
CPA No. 1257650	Title: BodyWorn <sup>TM</sup> Body Camera System (Sole Source)		
Effective Date: June 21, 2022	Expiration Date: December 31, 2026		
Contract APPROVED Amount: \$4,454,070.76	Number of Change Orders to Date: 3		
Contractor(s)	Contract No.	Agrees to Extend	
Utility Associates, Inc.	1257650	N/A	
User Department Recommendation: Renew Bid Increase Decrease  Funding for Renewal Term: \$207,204.00  (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General			
Justification: Contract #1257650 BodyWorn and Rocketiot Solutions and Supporting Services has RIOT installation and alteration costs that were not included in the original funding of the contract nor was a change order process prior to add the funding. The Riot installation is \$190,250, and the alteration is \$16,954. The fund code is Police Fund 274.			
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Department Director Signature	8.20.2 Date	5	
For Use by Purchasing and Contracting: Appro	ove <b>/</b> Deny		
Additional Comments:	<b>∀</b> ]		
Willie Moon Date: 2025.08.27 14:19:48 -04'00'  Purchasing and Contracting Signature	8/27/25 Date		