



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Marshal's	From: Purchasing & Contracting
CPA No. 1257650	Title: BodyWorn™ Body Camera System (Sole Source)
Effective Date: June 21, 2022	Expiration Date: December 31, 2026
Contract APPROVED Amount: \$4,454,070.76	Number of Change Orders to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
Utility Associates, Inc.	1257650	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: 123,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐ 3 Digit Fund Code 100 SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:

Due to the increase of our staff we are in need of an increase to cover additional Body-Worn Cameras and alterations as needed. In addition, in order to fulfill our contract with Utilities an additional amount is needed for our annual renewal.

Increase to cover additional items: \$66,514.30

Renewal: \$54,186.00

Alterations: \$2300

Department Director Signature

8/19/25

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

Willie Moon

Digitally signed by Willie Moon
Date: 2025.08.27 14:19:29 -04'00'

8/27/25

Purchasing and Contracting Signature

Date

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

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<u>For Use by Purchasing and Contracting:</u>	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>		
<div><div>Willie Moon</div><div>Digitally signed by Willie Moon Date: 2025.08.27 14:19:48 -04'00'</div></div>		
<u>Purchasing and Contracting Signature</u>	<u>Date</u>	