



- Ensure, through proper planning and budgeting, that the airport is regularly undergoing any necessary improvements to establish constant airport growth that will attract new businesses to the City of Albany and new airport tenants
- Maintain good relationships and communication with State and Federal officials in order to ensure the proper flow of funding for improvement projects at the airport
- Oversee all aspects of capital improvement projects, from planning to engineering and construction
- Advise both City Commission and Aviation Commission on local funding of projects that will meet the needs of the airport and its tenants and attends regular City Council and Advisory Board meetings
- Assist in the design and pursuit of marketing strategies to encourage existing and potential users to develop new business interests through coordination with city and local officials
- Promote air service development and economic development
- Work closely with Transit Division to accomplish goals as a collective Department of Transportation

### **Operations Manager**

**TBI Airport Management**

Middle Georgia Regional Airport; MCN

2014 - 2017

Macon Downtown Airport; MAC

- Monitors and ensure the maintenance of all airport facilities as well as the proper development and execution of procedures and protocols that assure compliance with the established standards of FAR Part 139
- As the Airport Security Coordinator, provide for all aspects of airport security, including the protection of the public, aircraft, and airport property through implementation of Airport Emergency Plan
- Provide insight to all aspects of capital improvement projects, from engineering to construction
- Coordinate wildlife mitigation, harassment, and disposal
- Create and maintain airport manuals, logs, inspection forms, and Airport Rules and Regulations
- Submits NOTAM's with FAA as needed

### **Operations Supervisor**

**Birmingham Airport Authority**

Birmingham-Shuttlesworth International Airport; BHM

2011 - 2014

- Provide emergency response and coordination in the event of aircraft and medical emergencies
- Supervise airside construction to ensure that all regulations and security requirements are adhered to as stated in 14 CFR Part 77 to provide a safe airfield
- Provide exceptional customer service to all passengers while acting as an ambassador to the airport and ensuring that each passenger has a positive airport experience
- Organize and carry out wildlife mitigation
- Conduct daily inspections (runway, taxiway, and airport perimeter inspections)
- Supervising multiple shifts of operations personnel

### **Certificates**

- AAAE C.M.
- Airport Security Coordinator
- Adult and Child CPR C