

Hunter Hines, C.M.

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Profile

Fifteen years of extensive airport management and supervisory experience achieving the goals of a successful aviation professional with local municipalities, airport authorities and privatized airport management contracts. Highly motivated, energetic, and driven individual with a proven ability to excel.

Education

2006-2010	College of Business, Aviation Management Auburn University; Auburn, AL
	College of Liberal Arts, Public Administration Auburn University; Auburn, AL

Work Experience

Airport Director DeKalb-Peachtree Airport: PDK **DeKalb County, GA**
Present

- Direct and coordinate all aspects of the Aviation Department to include operations, maintenance, security and administration
- Implement policies and procedures that effectively benefit the County and conform to all local, state and federal laws
- Compare and develop lease rates and charges for all tenants based at the airport in accordance with standards set forth in the County leasing ordinance
- Evaluate all staff by way of regular performance appraisals, disciplining staff accordingly and also providing final decisions in the recruitment and hiring of new employees as staffing needs arise within the department
- Meet with senior staff on a regular basis to discuss current projects and ensure that each department has the necessary tools and resources to complete each task
- Develop and maintain a large airport enterprise budget that includes expenditures for all airport staff salaries, equipment and other departmental needs, including maintenance of the airfield (pavement, signs and markings) and other airport facilities
- Coordinate with the airport's engineering consultants to assist in developing needed construction plans and projects while also working with local, federal and state government agencies to secure funds for the project.
- Communicate with County officials such as the Board of Commissioners and COO/CEO to give regular updates on the current projects affecting the Airport as well as the County
- Represent the Airport at all Board of Commissioner meetings, Airport Advisory Board meetings, committee meetings and public hearings/forums
- Uphold good relationships with and assist other adjacent county and city aviation/transportation departments in meeting the transportation operations needs of the State of Georgia

Deputy Airport Director DeKalb-Peachtree Airport: PDK **DeKalb County, GA** 2019 - 2023

- Manage all aspects of the airport from administration, operations, maintenance and security to planning, engineering and construction of all airport projects through an Aviation Department of 27 employees/direct reports
- Maintain leases for 160 t-hangars, 20 corporate hangars, 100+ tie-downs, 30+ offices, as well as 3 FBO's
- Uphold good relationships with more than 400 tenants at the airport and be able to assist them with their requests in a timely manner
- Maintain good relationships and communication with governmental agencies to ensure the proper flow of funding for improvement projects at the airport
- Make recommendations to Airport Advisory Board and DeKalb County Board of Commissioners that benefit the Airport and the County by way of economic development and fiscal responsibility
- Assist current as well as new companies and developers within the Atlanta area in bringing their flight departments to PDK, which in turn brings new jobs, tax dollars and revenue to the Airport and County
- Provide extensive trainings for all necessary users of the airport
- Manage multiple waiting lists for future tenants looking for corporate hangars, office space and t-hangars

Airport Superintendent

City of Albany, GA

- Oversee the day-to-day operations of the airfield and airport facilities to ensure that the overall image of the airport is maintained and is continuously in compliance with standards set forth in FAA Part 139

- Ensure, through proper planning and budgeting, that the airport is regularly undergoing any necessary improvements to establish constant airport growth that will attract new businesses to the City of Albany and new airport tenants
- Maintain good relationships and communication with State and Federal officials in order to ensure the proper flow of funding for improvement projects at the airport
- Oversee all aspects of capital improvement projects, from planning to engineering and construction
- Advise both City Commission and Aviation Commission on local funding of projects that will meet the needs of the airport and its tenants and attends regular City Council and Advisory Board meetings
- Assist in the design and pursuit of marketing strategies to encourage existing and potential users to develop new business interests through coordination with city and local officials
- Promote air service development and economic development
- Work closely with Transit Division to accomplish goals as a collective Department of Transportation

Operations Manager

Middle Georgia Regional Airport; MCN
Macon Downtown Airport; MAC

TBI Airport Management

2014 - 2017

- Monitors and ensure the maintenance of all airport facilities as well as the proper development and execution of procedures and protocols that assure compliance with the established standards of FAR Part 139
- As the Airport Security Coordinator, provide for all aspects of airport security, including the protection of the public, aircraft, and airport property through implementation of Airport Emergency Plan
- Provide insight to all aspects of capital improvement projects, from engineering to construction
- Coordinate wildlife mitigation, harassment, and disposal
- Create and maintain airport manuals, logs, inspection forms, and Airport Rules and Regulations
- Submits NOTAM's with FAA as needed

Operations Supervisor

Birmingham-Shuttlesworth International Airport; BHM

Birmingham Airport Authority

2011 - 2014

- Provide emergency response and coordination in the event of aircraft and medical emergencies
- Supervise airside construction to ensure that all regulations and security requirements are adhered to as stated in 14 CFR Part 77 to provide a safe airfield
- Provide exceptional customer service to all passengers while acting as an ambassador to the airport and ensuring that each passenger has a positive airport experience
- Organize and carry out wildlife mitigation
- Conduct daily inspections (runway, taxiway, and airport perimeter inspections)
- Supervising multiple shifts of operations personnel

Certificates

- AAAE C.M.
- Airport Security Coordinator
- Adult and Child CPR C