



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Fire Rescue	From: Purchasing & Contracting
RFP No.: 21-500570	Title: On Call Architect and Engineering Design Services
Effective Date: April 21, 2022	Expiration Date: December 31, 2028
Contract APPROVED Amount: \$ 1,133,280.36	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
POH+W Architects, LTD	1272820	N/A

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$1,394,490.00**
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category **2A**
 CIP Line Item No. (if applicable): _____

Justification:
 SPLOST agenda item to approve funds for the design services for major renovations at Fire Stations No. 18, No. 19, & No. 20. This authorization is proposing to reflect actual costs and use SPLOST funds from "Category 2A Replace Existing Fire Station(s) and construct new fire station(s) and related capital equipment" in an amount not to exceed \$1,394,490.00 for design costs and construction administration. Agenda item to approve the funds and include verbiage to add SPLOST dollars to the POH+W on call contract.

SPLOST Program Management Coordinator: *Ernest Plaugher*

SPLOST Approved Funding Amount: \$ *1,394,490.00*

SPLOST Category(ies): *104285-00652-541301-1.10.602009*
SPLOST I - 2A

Melvin K. Carter Jun 2, 2026
Melvin K. Carter (Jun 2, 2026 09:31:59 EDT) Date
 Department Director Signature

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:		
Djuana Herron <small>Digitally signed by Djuana Herron Date: 2026.06.05 13:47:35 -04'00'</small>	<u>6/5/26</u>	Date
Purchasing and Contracting Signature		