

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Recreation, Parks and Cultural Affairs	<b>From:</b> Purchasing & Contracting
<b>RFP No.:</b> 19-500516	<b>Title:</b> Architectural & Engineering Services for Recreation, Parks and Cultural Affairs (Annual with 2 Options to Renew)
<b>Effective Date:</b> August 27, 2019	<b>Expiration Date:</b> August 31, 2021
<b>Contract APPROVED Amount:</b> \$3,350,000.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Agrees to Extend
Pond & Company, Inc.	1174317	Yes
Lose & Associates, Inc. dba Lose Design	1174324	Yes
Foresite Group, Inc.	1174318	Yes
Wood Environment & Infrastructure Solutions, Inc.	1174320	Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$600,000.00 (General Funds) + 660,000 (SPLOST) = \$1,260,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_  SPLOST: Category A, B, C, D

**Justification:**

RPCA recommends renewing contracts 1174317, 1174324, 1174318 and 1174320 with Pond & Company, Inc., Lose & Associates, Inc. dba Lose Design, Foresite Group, and Wood Environment & Infrastructure Solutions, Inc. to perform A/E Services within DeKalb County Parks.

**Firm 1: Pond & Company, Inc.** Amount: \$ 150,000 (op) + \$360,000 SPLOST  
**Firm 2: Lose & Associates, Inc. dba Lose Design** Amount: \$ 150,000 (op)+100,000 SPLOST  
**Firm 3: Foresite Group** Amount: \$ 150,000 (op) + 100,000 SPLOST  
**Firm 4: Wood Environment & Infrastructure Solutions** Amount: \$ 150,000 (op) + 100,000 SPLOST

SPLOST Program Management Coordinator: Ernest Daughter

SPLOST Approved Funding Amount: \$ #660,000  
 Categories: A-104789-80653-541200-01.1.3-602007

SPLOST Funding Line Item: B- " " " 02.1.3 "

SPLOST Allocation Agenda Item/Date: B- " " " 03.1.4 "  
7-27-2021 04.1.2 "

Chuck O'Ellis 6/17/2021  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

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 Purchasing and Contracting Signature Date