

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 20-101230	Title: Electrical Switchgear Inspections and Repair (Annual Contract with 2 Options to Renew)
Effective Date: 01/26/2021	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$5,975,243.41	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
Cleveland Electric Company	1242005	\$4,195,253.33

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract provides a vital service to all three (3) treatment facilities and the collection system. Switch gears are critical components in all those areas. They ensure continuity of power throughout the facilities should there be an interruption on one of the power sources. Proper maintenance and testing is important to ensure the equipment and devices are operating correctly. DWM would like to extend the term of the contract through 03/31/2027; The department has not incurred the amount of work projected for the contract amount awarded;no additional funding is needed.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Department Director Signature & Date

 Digitally signed by Reginald Wells
Date: 2025.09.26 11:22:10 -04'00'

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

Crystal Manson

Purchasing and Contracting Signature

 Digitally signed by Crystal Manson
Date: 2025.10.06 16:39:09 -04'00'