

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Sheriff's Office	From: Michele L. Smith, Procurement Agent Purchasing and Contracting	
RFP No.: 18-500478	Title: Jail Fire Alarm System Replacement	
Effective Date: March 26, 2019	Expiration Date: December 31, 2021	
Contract APPROVED Amount: \$2,234,000.00	Number of Renewals to Date: 0	
Contractor(s) Smart Building Systems, Inc. (SBS)	Contract No. 1151197	Agrees to Extend YES

User Department Recommendation: Increase Decrease Bid

Funding for Change Order: \$ 0.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST _____ 3 Digit Fund Code _____
CIP Line Item No. (if applicable): _____

Justification:

- CONTRACT TERM EXTENSION ONLY to expire November 30, 2022; due to approx.. 11-month construction delay due by closure of County facilities caused by the COVID-19 pandemic. SBS restarted construction March 22, 2021.
- Revise contracted Construction Coordination Meetings from Weekly to Monthly.

Michele L. Smith
Department Director Signature

7/27/2021
Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date