

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**User Department: PW- Roads and Drainage,  
Watershed Management**

**From: Kyheem Bristol**

**ITB No.: 3003458**

**Title: Annual Cement (Annual Contract with 2  
Options to Renew)**

**Effective Date: 5/26/2015**

**Expiration Date: 5/25/2017**

**Contract APPROVED Amount: \$275,200.26**

**Number of Renewals to Date: 1**

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Ferguson Enterprises Inc.	970209	\$181,501.42	

**Total Amount Spent to Date:  
\$181,501.42**

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$225,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

Based upon our normal projected workloads, we anticipate an increase over last year of approximately 25% across all contract line items for water and sewer line repairs. This increase is a result of adding additional Water, Sewer and Metering Repair Crews to keep up with new development and self-performing work in house.

*Seyth A. Tord*  
Department Director Signature

*[Handwritten mark]*

4/5/2017  
Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

*C. Horan*  
Purchasing and Contracting Signature

4/10/17  
Date

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Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Ferguson Enterprises Inc.	970209	\$181,501.42	Yes

**Total Amount Spent to Date:  
\$181,501.42**

**User Department Recommendation:**

Renew  X

Bid  □

Funding for Renewal Term: \$25,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  X Enterprise  □ 3 Digit Fund Code 271

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

This is a local vendor who has provided satisfactory services and we wish to exercise our option to extend one (1) year with additional compensation in the amount of \$25,000.00. While our expenditure last year was \$14,871.70 our usual spend is approximately \$25,000. Therefore, we are reducing the projected amount from \$60,000 to \$25,000. This action will ensure we have adequate funding to support all routine and emergency work.

Peggy V. Allen 

**Department Director Signature**

4/5/2017

**Date**