

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: PD

From: Tammy Shew-Procurement Agent

CPA No.: 1295994

Title: Parts for Vehicles and Off- Road Equipment

Effective Date: 02/7/22

Expiration Date: 02/29/24

Contract APPROVED Amount: \$1,765,000.00

Contractor(s)	Contract No.	Amount Spent	
West Chatham	1295994	\$1,539,385.89	

User Department Recommendation:

Request additional funding in the amount of \$602,000.00 to the contract. This is the estimated amount required to purchase necessary equipment to outfit 2023 model year Police vehicles that are on hand waiting to have gear and equipment installed.



Department Director Signature

11/08/23

Date

Funding: General Enterprise

3 Digit Fund Code 274

CIP Line Item No. (if applicable): _____

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For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Phyllis Head

12/11/2023

Purchasing and Contracting Signature

Date

11/6/2023