

DeKalb County
 Department of Purchasing and Contracting
 Change Order Request Form

User Department: Recreation, Parks and Cultural Affairs	From: Purchasing and Contracting
RFP No.: 15-500337	Title: Architectural and Engineering Design Services
Effective Date: April 12, 2016	Expiration Date: December 31, 2021
Contract APPROVED Amount: \$4,150,000.00	Number of Change Orders to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Wood Environment & Infrastructure	1025662	N/A
POND & Company	1031586	Yes
Brown Design Group, Inc.	1023197	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$50,000
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:
 RPCA recommends to renew contract 1023197 with Brown Design Group, Inc. in order to complete Ellenwood Park design.

Wood Environment & Infrastructure: \$ _____
Pond & Company: \$ _____
Brown Design Group, Inc: \$ 50,000

Chris O'Ellis

11/9/2021

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

 Purchasing and Contracting Signature _____ Date _____

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	From: Purchasing and Contracting
RFP No.: 15-500337	Title: Architectural and Engineering Design Services
Effective Date: April 12, 2016	Expiration Date: December 31, 2021
Contract APPROVED Amount: \$4,150,000.00	Number of Change Orders to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Wood Environment & Infrastructure	1025662	N/A
POND & Company	1031586	Yes
Brown Design Group, Inc.	1023197	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$727,959.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100 SPLOST Category 2G
CIP Line Item No. (if applicable): _____

Justification:

Facilities Management is requesting extension of Pond & Company contract only for an additional 12 months. We are requesting \$627,959.00 for SPLOST Project - New Evidence Storage Facility with County requested contingency (Category 2G) be added to this contract. Also, we are requesting \$100,000.00 for on-call A&E Services.

Wood Environment & Infrastructure: \$ _____

Pond & Company: \$ 727,959.00

Brown Design Group, Inc: \$ _____

SPLOST Program Management Coordinator: Ernest A. Coughter

SPLOST Approved Funding Amount: \$ 627,959.00

SPLOST Funding Line Item: 104785.80652.541301.7.602005

SPLOST Allocation Agenda Item/Date: 11-23-2021

Clyde H. Stovall
Department Director Signature

Nov 9, 2021
Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature Date