



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Master

File Number: 2019-4248

<b>File ID:</b> 2019-4248	<b>Type:</b> Resolution	<b>Status:</b> Preliminary Item
<b>Version:</b> 1	<b>Action Type:</b>	<b>Controlling Body:</b> Board of Commissioners
<b>Subject:</b>		<b>File Created:</b> 09/03/2019
		<b>Final Action:</b> 10/08/2019

**Title: Commission District(s): All**

LB - Invitation No. 19-101126 In-Home Services For Seniors (Annual Contract with 4 Options to Renew): for use by the Department of Human Services. Consists of the provision of in-home services for seniors. Recommend award to the lowest, responsive and responsible bidders: CSS Corp. d/b/a CSS Healthcare Services and Medi Caregivers, Inc. Total Amount Not To Exceed: \$350,000.00.

### Internal Notes:

**Sponsors:** \_\_\_\_\_ **Enactment Date:** \_\_\_\_\_

**Attachments:** Agenda Notes, UD Recommendation, Bid Tabulation **Enactment Number:** \_\_\_\_\_

**Recommendation:** \_\_\_\_\_ **Hearing Date:** \_\_\_\_\_

**Entered by:** bkbristol@dekalbcountyga.gov **Effective Date:** \_\_\_\_\_

### History of Legislative File

Version:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Committee of the Whole	10/01/2019	Accepted to the BOC agenda and assigned	PECS-Planning, Economic Development & Community Services Committee	10/10/2019		
	<b>Action Text:</b> This agenda item was Accepted to the BOC agenda and assigned to the PECS-Planning, Economic Development & Community Services Committee due back on 10/10/2019 .						
1	FAB-Finance, Audit & Budget Committee	10/01/2019	recommended for approval.	Board of Commissioners	10/08/2019		Pass
	<b>Action Text:</b> MOTION was made by Larry Johnson, seconded by Nancy Jester, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 10/8/2019. The motion carried by the following vote: Yes: 2 Chairperson Jester, and Member Johnson						

Absent: 1 Member Gannon

1 Executive Proposed 10/08/2019  
Agenda

1 Board of Commissioners 10/08/2019 approved

Pass

Action Text: MOTION was made by Nancy Jester, seconded by Larry Johnson, that this agenda item be approved. Items 2019-4248, 2019-4323, 2019-4324 were heard together. The motion carried by the following vote:

Yes: 7 Commissioner Jester, Commissioner Rader, Commissioner Johnson, Commissioner Bradshaw, Commissioner Davis Johnson, Commissioner Gannon, and Commissioner Cochran-Johnson

---

**Text of Legislative File 2019-4248**

**Purchasing Type:** Low Bidders (LB)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

**AGENDA ITEM:**

**Commission District(s):** All

LB - Invitation No. 19-101126 In-Home Services For Seniors (Annual Contract with 4 Options to Renew); for use by the Department of Human Services. Consists of the provision of in-home services for seniors. Recommend award to the lowest, responsive and responsible bidders: CSS Corp. d/b/a CSS Healthcare Services and Medi Caregivers, Inc. Total Amount Not To Exceed: \$350,000.00.

**Information Contact:** Talisa Clark, CPPO

**Phone Number:** (404) 687-2797

**PURPOSE:**

Consists of the provision of personal care tasks, homemaker tasks and respite tasks as supportive services to allow seniors to age at home. The County has a current contract in place for these services; however, additional contractors are needed to ensure that all seniors are receiving the care they deserve. These contracts will provide additional capacity so that seniors can be moved from the waiting list and begin receiving needed care. Six (6) bids were received.

**RECOMMENDATION:**

Recommend award to the lowest, responsive and responsible bidders:

CSS Corp. d/b/a CSS Healthcare Services 8896 Tara Boulevard, Suite 500, Jonesboro, GA 30236

Note: LSBE Participation: 20%

Estimated Amount: \$175,000.00

Medi Caregivers, Inc., 1172 Old Salem Road, Conyers, GA 30094

Note: LSBE-MSA Firm  
Estimated Amount: \$175,000.00

Total Amount Not To Exceed: \$350,000.00

**ADDITIONAL INFORMATION:**

- |                                      |                                     |
|--------------------------------------|-------------------------------------|
| 1. Contract Effective Date:          | Date of Award                       |
| 2. Contract Expiration Date:         | 1 year term with 4 options to renew |
| 3. Amount Spend On Previous Contract | \$260,364.06                        |
| 4. Funding:                          | Grant-in-Aid (Human Services)       |

5. Additional Bidders:

Trusted Hands Senior Care  
760 Old Roswell Road, Suite 246  
Roswell, GA 30076

JoJo Home Healthcare Services  
3301 Buckeye Road, Suite 301  
Atlanta, GA 30341  
(Non-Responsible)

Home Instead Senior Care  
4511 Chamblee Dunwoody Road, Suite A-4  
Atlanta, GA 30338  
(Non-Responsive)

Distinctive Staffing & Employment Services  
3380 Thornbridge Drive  
Powder Springs, GA 30127  
(Non-Responsive)

BOC APPROVAL DATE: October 8, 2019

Cathryn G. Horner  
Digitally signed by  
Cathryn G. Horner  
Date: 2020.01.03  
11:26:24 -05'00'

Cathryn G. Horner, CPPB  
Interim Chief Procurement Officer  
Department of Purchasing and Contracting  
(Note: Signature of this agenda item was initially omitted in error.)

