

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Fleet	From: Tammy Shew-Senior Procurement Agent
ITB No.: 1262401, 1262403, 1262413 and 1262406	Title: ITB#21-101402-Purchase of Autos, Vans, Trucks & Accessories (Annual with 2 Options to Renew) (CO No. 1)
Effective Date: 08/10/21	Expiration Date: 08/31/23
Contract APPROVED Amount: \$17,406,257.59	

Contractor(s)	Contract No.	Amount Spent	
Wade Ford, Inc.	1262401	\$504,886.82	
Hardy Chev,Buick,GMC, Inc.	1262403	\$13,654,777.92	
Hardy Family Ford, Inc.	1262413	\$513,146.39	
ZT Auto CDJR Union City, LLC.	1262406	\$0.00	

Total Amount Spent to Date: \$14,672,811.13

Amount Requested: 5,400,000

User Department Recommendation:

Funds are needed to support the 2023 vehicle order cycle. The order cycle will start prior to the renewal of this contract in August. There are not enough funds on the current contract to last until August.

Robert Gordon

Department Director Signature

1/11/2023

Date

Funding: General Enterprise 3 Digit Fund Code 621

CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Phyllis A. Head

Purchasing and Contracting Signature

01/25/2023

Date