DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	**From: Purchasing & Contracting**
RFP No.: 19-500527	**Title: Snack and Vending Machine Services (Multiyear)(Revenue Generating)**
Effective Date: June 15, 2020	**Expiration Date: December 31, 2024**
Contract APPROVED Amount: $0.00	**Number of Change Orders to Date: 0**

Contractor(s)	Contract No.	Agrees to Extend
A-Action Janitorial Services	1196142	Yes

User Department Recommendation: Renew ☑ Bid ☐ Increase ☐ Decrease ☐

Funding for Renewal Term: This is a revenue generating contract
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code _____ SPLOST ☐ Category _____
CIP Line Item No. (if applicable): _____

Justification:
Facilities Management is requesting to extend the A-Action Janitorial Services contract (1196142) for another year.

Clyde D. Stovall
Department Director Signature

9/19/2024
Date

For Use by Purchasing and Contracting: Approve ☑ Deny ☐

Additional Comments:

Delois Robinson Digitally signed by Delois Robinson Date: 2024.09.30 17:42:12 -04'00'
Purchasing and Contracting Signature

9/30/24
Date