

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Department of Facilities Management (FM)	From: Theodore Brown
ITB No.: 16-100714	Title: County Wide Commercial Janitorial Services (Annual Contract with 2 Options To Renew)
Effective Date: American Facilities Services 07-Nov-2016 Build Maintenance Services 28-Feb-2017	Expiration Date: 30-Nov-2018
Contract APPROVED Amount: \$4,306,691.20 Number of Renewals to Date: 1	

Contractor(s)	Contract No.	Agrees to Extend
American Facilities Services	1037689 - \$1,818,740.00	Yes
Building Maintenance Services	1055558 - \$1,603,033.60	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$3,421,773.60
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
 CIP Line Item No. (if applicable): _____ SPLOST _____

Justification: *Facilities Management is requesting renewal of contract for another year. Both contractors have provided good service.*

Clyde D. Small *Sept. 20, 2018*
 Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Deloid Robinson *Sept 21, 2018*
 Purchasing and Contracting Signature Date