

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Watershed Management, PW-Roads and Drainage		From: Kyheem Bristol	
ITB No.: 16-100686		Title: Sand	
Effective Date: 4/27/2016		Expiration Date: 4/27/2017	
Contract APPROVED Amount: \$85,500.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
F.M. Shelton, Inc.	1010803	\$35,965.46	

Total Amount Spent to Date:
\$35,965.46

User Department Recommendation:		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$37,500.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input type="checkbox"/> Enterprise <input checked="" type="checkbox"/> 3 Digit Fund Code <u>511</u> CIP Line Item No. (if applicable): _____			
Justification:			
<u>The aforementioned contract is set to expire April 27, 2017 and requires a renewal for utilization by the Department of Watershed Management for the period of April 27, 2017 – April 27, 2018.</u> <u>There are more than 400 landscaping projects that have taken place in the first two months of 2017 with a projection of more than 3000 landscaping jobs for the 2017/2018 contract term. Approximately one third of the 3000 landscape projects will require the use of sand equating to roughly 1650 tons of sand to include additional 35% for other building projects. Projected Cost: 1350 tons x 30.00 per ton = \$37,500.00</u>			
<u>Raymond Wells</u> <i>for Scott Tower</i> Department Director Signature		<u>3/8/17</u> Date	<u>3/10/17</u> Date
For Use by Purchasing and Contracting:		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:			
<u>Chorae</u> Purchasing and Contracting Signature		<u>3/10/17</u> Date	

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Contract APPROVED Amount: \$85,500.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
F.M. Shelton, Inc.	1010803	\$35,965.46	Yes

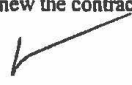
Total Amount Spent to Date:
\$35,965.46

User Department Recommendation: Renew Bid

Funding for Renewal Term: ~~\$85,500.00~~ \$36,000.00
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 581
 CIP Line Item No. (if applicable): _____

Justification:
 This vendor has been responsive to our needs and provided satisfactory services. Therefore, we wish to exercise our option to renew the contract.



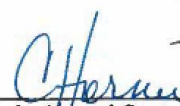
 Peggy V. Allen
 Department Director Signature

 2/22/2017
 Date

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For Use by Purchasing and Contracting: Approve Deny

Additional Comments:



 Purchasing and Contracting Signature

 3/7/17
 Date

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ITB No.: 16-100686		Title: Sand	
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Contract APPROVED Amount: \$85,500.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
F.M. Shelton, Inc.	1010803	\$35,965.46	X

Total Amount Spent to Date:
\$35,965.46

User Department Recommendation:	Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u> \$625.00 </u> (100 tons of sand, pickup from contractor Facility) (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)		
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u> 271 </u> CIP Line Item No. (if applicable): _____		
Justification:		
<u>AAJ Billups Jr.</u>		<u>3/6/17</u>
Department Director Signature		Date

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:		
<u>Chorner</u>		<u>3/7/17</u>
Purchasing and Contracting Signature		Date