




Police Department
Chief of Police James W. Conroy
 1960 W. Exchange Place
 Tucker, Georgia 30084
 770.724.7670

MEMORANDUM

DATE: April 26, 2019

TO: Delois Robinson, Procurement Deputy Director
 Purchasing & Contracting Department

FROM: Chief James W. Conroy 

SUBJECT: Proposed Amendment/Change Order No. 3 to Contract No. 956098
 with TriTech Software Systems

Original Contract Term and Dollar Amount: \$632,462.12 01/01/15 – 12/31/2020

Previous Extension of the Term: N/A

Previous Changes to the Dollar Amount: \$228,085.49

Current Cumulative Contract Term Dollar Amount: \$860,547.61

Proposed Cumulative Contract Term Dollar Amount: ~~\$860,547.61~~ 909,378.11 

Detailed Description of Requested Changes: To add additional funding to upgrade the RMS system to become fully web enabled by adding the RMS Property and Evidence modules allowing for greater synchronization with current state and federal crime reporting mandates. Increase total to contract for life of contract \$48,830.50

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid: This contract is a sole source contract for the current records management system (RMS) maintenance. The contract does not expire until 12/31/2020 and when specific components are added that are proprietary recurring cost will occur annually and need to be added to the vendor's contract. The amendment looks to add the Property and Evidence modules of RMS allowing for greater synchronization and reporting. Initial cost will be provided via forfeiture funds with subsequent annual cost out of the Police operating budget (\$46,167.40) initial cost + (\$2,663.10) 2020 maintenance = \$48,830.50

Should you require any additional information, please feel free to contact Janet Anderson at (770) 724-7549. Thank you in advance for your assistance on this matter.

Attachments
 JC/JA