



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Police Services
Department Contact Person: Sgt. C. E. Flood Telephone: 770-724-7470
Email: ceflood@dekalbcountyga.gov

Requisition Number: _____ Suggested Supplier: Lexis Nexis
Estimated Amount of Purchase: \$307,737.16
Detailed Description of the Goods or Services to be purchased: Accurint Virtual Crime Center (AVCC)
is an investigative tool used by detectives to conduct investigations.

☐ **Emergency** (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: _____

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

☒ **Sole Source** ☐ **Single Source** (Please check **one** box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary.):

LexisNexis is the sole source provider of Accurint. This product uses proprietary algorithms to access records and deliver high quality matches. This information can be crucial to detectives conducting investigations.

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

This purchase will not obligate us for future purchase but is it an ongoing contract that the department has renewed annually due to its value for assisting with investigations.

3. Explain the impact to the County or Public if this request is not approved.

If the investigative capabilities of our detectives would be hindered by a limit on intelligence that is needed for investigations. Without the data from this product, the ability of detectives to solve and investigate cases would be hindered.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name): Nircha T. Remy

Signature: [Signature]

Date: 12/2/22

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Jenifer Chapital, Procurement Agent

Jenifer Chapital

Digitally signed by Jenifer Chapital
Date: 2022.12.07 12:11:19 -0500

Delois Robinson, Procurement Manager

Delois Robinson

Digitally signed by Delois Robinson
Date: 2022.12.07 12:26:44 -0500

Recommendation and Comments

[Signature]
Signed by: Michelle N. Butler
Date & Time: 13 Dec, 2022 14:41:13 EST

Zachary Williams
Signed by: Zachary L. Williams
Date & Time: 13 Dec, 2022 15:09:11 EST



Approved



Not Approved

Zachary L. Williams, COO

Signed by: Zachary L. Williams
Date & Time: 13 Dec, 2022 15:09:11 EST

Signature: _____, Director, Department of Purchasing and Contracting Date: _____

Print Form