



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
Peggy V. Allen, Deputy Director, PW


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District 7

## MEMORANDUM

April 30, 2024

**TO:** Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

**THROUGH:** Zachary L. Williams, COO  
Rick Lemke, Public Works Director

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage 

**SUBJECT:** Cancellation of Award Recommendation for Yancey Brothers Company (Yancey), ITB No. 21-101466 Rental of Various Heavy Equipment (3 Year Multiyear Contract)

As requested by Purchasing & Contracting Dept., PW-R&D requests to cancel its award recommendation for Yancey and submitted to P&C for ITB No. 21-101466, Rental of Various Heavy Equipment. All bids were approved by the BOC however, the vendor has advised they can no longer provide the equipment at the initial prices submitted due to their price increases that occurred during the lengthy evaluation period for their bid.

PW-R&D has requested a separate Change Order No. 2 to re-award the cancelled Yancey Item Nos. and funding allocation to the next lowest bidders (H&E, Herc and Sunbelt) and procurement via Georgia Statewide contract.

cc: Crystal Creekmore  
Desmore Joseph  
Michele Smith

DeKalb County  
 Department of Purchasing and Contracting  
 Change Order Request Form

**(REVISED - 6/14/2024)**

<b>User Department:</b> Public Works – Roads & Drainage  <b>ITB No.:</b> ITB 21-101466  <b>Effective Date:</b> April 28, 2023  <b>Contract APPROVED Amount:</b> \$1,120,000.00	<b>From:</b> Kyheem Bristol, Procurement Agent Purchasing and Contracting  <b>Title:</b> Rental of Various Heavy Equipment  <b>Expiration Date:</b> April 30, 2026  <b>Number of Renewals to Date:</b>
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Contractor(s)	Contract No.	Agrees to Extend
H&E	1324307	
Here	1324314	
Sunbelt	1324317	

**User Department Recommendation:**      Increase       Decrease       Bid

Funding for Change Order: **\$500,000.00**  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  - 271      Enterprise  - 581      SPLOST       3 Digit Fund Code: **271** (\$250,000); and  
 CIP Line Item No. (if applicable): \_\_\_\_\_      **581** (\$250,000).

**Justification:**

PW-R&D recommends Re-award for "Cancelled by Yancey" Item Nos. to the next lowest bidders, as follows:

**H & E Equipment Services, Inc.;** Estimated Amount: **\$295,000.00**  
 Item Nos.: **26, 33, 46-48, 59, 64, 68-69, 148**

**Here Rentals, Inc.;** Estimated Amount: **\$195,000.00**  
 Item Nos.: **78-79, 82-83**

**Sunbelt Rentals, Inc.;** Estimated Amount: **\$10,000.00**  
 Item Nos.: **90-91, 106-107**

**Total Amount Not To Exceed: \$500,000.00**

*NOTE-1: Yancey SOLE Bid Item Nos. 120-125, 136-137 (R&D COOP request to P&C underway to procure via Yancey Statewide Contract.*

*NOTE-2: Yancey Item Nos. 38-43 are N/A to PW-R&D operations.*

\_\_\_\_\_ 5/2/24  
 Department Director Signature      Date

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

\_\_\_\_\_      \_\_\_\_\_  
 Purchasing and Contracting Signature      Date