

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs, DeKalb Peachtree Airport

From: Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

Contractor(s)	Contract No.	Agrees to Extend
M.A.S.S. Services Inc. dba Comfort Zone Portables	1021260	

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$6000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒ 3 Digit Fund Code 551

CIP Line Item No. (if applicable): _____

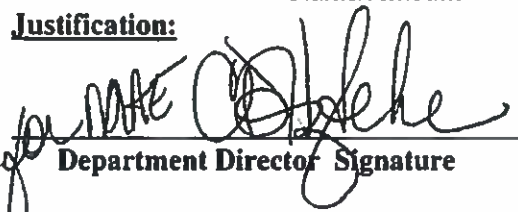
Award Amount(s):

Vendor 1: Comfort Zone Portables **Vendor 2:** _____
Name/Amount Name/Amount

Vendor 3: _____ **Vendor 4:** _____
Name/Amount Name/Amount

Justification:

Portables needed at hangars A-D for tenants


Department Director Signature

04/16/2018

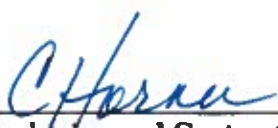
Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:


Purchasing and Contracting Signature

4/17/18
Date

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs **From:** Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

Contractor(s)	Contract No.	Agrees to Extend
M.A.S.S. Services Inc. dba Comfort Zone Portables	1021260	Yes

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$40,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐

3 Digit Fund Code 271

CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services, Inc.

Name/Amount

Vendor 2: _____

Name/Amount

Vendor 3: _____

Name/Amount

Vendor 4: _____

Name/Amount

Justification:

M.A.S.S. Services continues to provide satisfactory services. Therefore, Recreation, Parks and Cultural Affairs requests to renew the contract a second term. This contract is needed to provide portable toilets for special events and various construction projects. In addition, this ensures that we'll have access to services upon request and without delay.

 **Chuck Ellis**
Department Director Signature

3/7/2018

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

 **C. Horner**
Purchasing and Contracting Signature

3/8/18
Date

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs

From: Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

Contractor(s)	Contract No.	Agrees to Extend
M.A.S.S. Services Inc. dba Comfort Zone Portables	1021260	yes

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$7,200.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒ Operating Digit Fund Code 541
CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services Inc. / Vendor 2: _____
Name/Amount dba Comfort Zone Portables Name/Amount
Vendor 3: _____ Vendor 4: _____
Name/Amount Name/Amount

Justification:

[Signature]
Department Director Signature

2/27/18
Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

[Signature]
Purchasing and Contracting Signature

2/28/18
Date

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs

From: Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

Contractor(s)	Contract No.	Agrees to Extend
M.A.S.S. Services Inc. dba Comfort Zone Portables	1021260	Yes

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$15,600.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☒

3 Digit Fund Code 581

CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services Inc.; \$15,600.00

Name/Amount

Vendor 2: _____

Name/Amount

Vendor 3: _____

Name/Amount

Vendor 4: _____

Name/Amount

Justification:

This vendor has provided satisfactory services during this contract term. We therefore recommend that the contracted be renewed.

Peggy V. Allen

Department Director Signature

3/08/2018

Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

C. Horner

Purchasing and Contracting Signature

3/9/18

Date

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Roads & Drainage, Watershed Management, Sanitation, Recreation, Parks and Cultural Affairs

From: Angel Frazier

ITB No.: 15-100609

Title: Portable Toilet Rental

Effective Date: June 28, 2016

Expiration Date: June 30, 2018

Contract APPROVED Amount: \$103,281.00

Number of Renewals to Date: 1

Amount Released: \$62,538.50

Contractor(s)

M.A.S.S. Services Inc. dba Comfort Zone Portables

Contract No.

1021260

Agrees to Extend

yes

User Department Recommendation:

Renew ☒

Bid ☐

Funding for Renewal Term: \$10,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☒ Enterprise ☐

3 Digit Fund Code 511

CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: M.A.S.S. Services Inc. dba Comfort Zone Portables/\$10,000.00

Vendor 2: _____
Name/Amount Name/Amount

Vendor 3: _____
Name/Amount

Vendor 4: _____
Name/Amount

Justification:

The aforementioned contract is set to expire June 28, 2018 and requires a renewal for utilization by the Department of Watershed Management (DWM) for the period of June 28, 2018 – June 28, 2019. For the upcoming contracted period, DWM foresees a limited use, however, we will require access to portable toilets for planned projects and potential emergency situations.


Department Director Signature

3/8/18

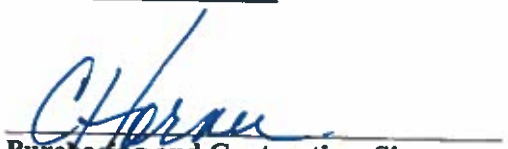
Date

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:


Purchasing and Contracting Signature

3/9/18
Date