

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Sanitation	From: Tracy A. Hutchinson
ITB No.: 22-101500	Title: County Abatement Lots Mowing & Maintenance
Effective Date: 12/13/22	Expiration Date: 12/31/23
Contract APPROVED Amount: \$225,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Executive Realty Solutions	1307662	

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$180,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 541 – Sanitation Operating
CIP Line Item No. (if applicable): _____

Award Amount (s) _____

Vendor 1: ERS / \$180,000.00 Vendor 2: _____
Name/Amount Name/Amount

Vendor 3: _____
Name/Amount

Justification:
Please see attached.

 Tracy A. Hutchinson Director Signature *Tracy A. Hutchinson*
Department Director Date 8/8/23

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:
 Phyllis Head 09/12/2023
Purchasing and Contracting Signature Date

Contract Renewal: ERS – County Abatement Lots Mowing & Maintenance.

Justifications:

PW Sanitation requests to extend the contract with ERS for one additional year until December 31, 2024. This contract provides mowing and maintenance on 192 properties, including 125 residential abatement lots, 14 Medians/Traffic Islands, and 53 FEMA, In-Rem, and Land Banks properties. The mowing & maintenance season is between April - November.

Residential properties/medians/traffic islands - every two weeks/16 rounds: $\$7,830 \times 16 = \mathbf{\$125,280.00}$

FEMA, In-Rem, and Land Banks - every four weeks/8 rounds: $\$4,880 \times 8 = \mathbf{\$39,040.00}$

Contingent Fund = $\mathbf{\$15,680.00}$