



# PROPOSED CHANGE ORDER REQUEST

*Department of Watershed Management*

**Contract Name:** Water Meter Installation and Service Renewals **Date:** 8/29/2018

**Contractor:** Mack Jones Enterprises Inc

**Contract Number:** 1087827 **Contract Amendment Number:** 1

**Contract Amendment Category:**  Cost  Schedule  Scope  Deliverables

Original Contract \$ Amount:	Contract Start Date:	Original Contract Time:	Original Contract End Date:
\$1,000,000.00	11/14/2017	412	12/31/2018

NTP Start Date:	Original Performance Days:	Original Performance End Date:
1/10/2018	412	12/31/2018

Previous Change Order:	Previous Time Extensions (Days):	Previous Changes to \$ Amount:
Change Order No. 1:	0	\$0.00
Change Order No. 2:	0	\$0.00
Change Order No. 3:	0	\$0.00
Current Contract Amount:	Current Performance Time (Days):	Current Performance End Date:
\$1,000,000.00	412	12/31/2018

**Description of Proposed Changes:** The Department of Watershed Management would like to extend this contract for the period of 365 days / 1 Year. This will assist the Department in the installation of New Water Meters while the upcoming contract is being finalized. Due to the continued growth in DeKalb County this contract is of vital importance to assist in our growing needs.

**Justification of Proposed Changes:** The changes will allow us to continue to supply our growing customer base with the installation of New Water Meters through the County.

Proposed Additional Performance Days:	Proposed Cumulative Performance Days:	Proposed Performance End Date:	Proposed Contract End Date:
365	777	12/31/2019	12/31/2019
Proposed Changes to Dollar Amount:	Proposed Cumulative Contract Amount:	Amount Spent To Date as of :	
\$500,000.00	\$1,500,000.00	\$434,801.00	

Describe Any Risk Associated With This Change: None

Effect of NOT Approving This Change: The risk of not extending this contract is we will be without a contractor to install New Water Meters and unable to provide for the current demand of New Construction within the County.

**Engineering Manager's Approval:**

- Accepted
- Rejected

Signature: [Signature]  
Print Name: Keith Laguaite  
Date: 9-5-18

**Watershed Director's Approval:**

- Accepted
- Rejected

Signature: [Signature]  
Print Name: REGINALD WELLS  
Date: 9/13/2018

**Deputy Chief Operating Officer's Approval:**

- Accepted
- Rejected

Signature: [Signature]  
Print Name: T. Rhinhat  
Date: 9/18/18

**Chief Operating Officer's Approval:**

- Accepted
- Rejected

Signature: [Signature]  
Print Name: Zechary L. Williams  
Date: 9-20-18

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Contractor: Mack Jones Enterprises Inc  
Contract Number: 1087827  
Contract Amendment Number: 1