



Department of Purchasing and Contracting
Change Order Request Form

User Department: PW- ROADS & DRAINAGE

From: MARCY VANKIRK, PROC. AGENT

CPA No.: 1378111

Title: BEVERAGES, RFQ 24-300223

Effective Date: 5-9-2024

Expiration Date: 5-4-2026

Contract APPROVED Amount: 89,775.76

Contractor(s)	Contract No.	Amount Spent	
COCA-COLA BOTTLING CO. UNITED, INC.	1378111	30,434.34	N/A

Total Amount Spent to Date: 30,434.34

User Department Recommendation:

Renew ☐

Bid ☐

Justification:

PW-R&D requests to participate in Beverages CPA 1378111, Coca-Cola Bottling; and add \$15,000.00 funding. To buy water and sports drink beverages for crews to maintain safe hydration levels while primarily working outside to complete project work during the hot months.


Department Director Signature (PEGGY V. ALLEN, DDPW)


Date 6-13-2025

Funding: General ☐ Enterprise ☒

3 Digit Fund Code 581 - Stormwater Ent.

CIP Line Item No. (if applicable):

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

Jovan
Hooper

Digitally signed by
Jovan Hooper
Date: 2025.06.25
11:14:35 -04'00'

Purchasing and Contracting Signature

Date