

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Change Order Request Form**

<b>User Department: Recreation, Parks and Cultural Affairs (RPCA)</b>	<b>From: Purchasing and Contracting</b>
<b>ITB No.: 19-101079</b>	<b>Title: On Call Roof Maintenance, Repair and Replacement Services</b>
<b>Effective Date: August 13, 2019</b>	<b>Expiration Date: August 31, 2021</b>
<b>Contract APPROVED Amount: \$10,619,046.80</b>	<b>Number of Renewals to Date: 1</b>

<b>Contractor(s)</b>	<b>Contract No.</b>	<b>Agrees to Extend</b>
<b>National Building Contractors, Inc.</b>	<b>117305</b>	<b>Yes</b>
<b>Hawk Construction Company., LLC</b>	<b>1175307</b>	<b>Yes</b>
<b>RYCARS Construction, LLC</b>	<b>1175306</b>	

**User Department Recommendation:** Renew  Bid  Decrease

Funding for Renewal Term: \$100,000.00 (Operating) + \$1,200,000.00 (SPLOST) = \$1,300,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 320 SPLOST  Category: 3B  
 CIP Line Item No. (if applicable): \_\_\_\_\_

Vendor 1: National Building Contractors, Inc. \$ 50,000.00 (Operating) + \$600,000.00 (SPLOST) = \$650,000.00

Vendor 2: Hawk Construction Company, LLC \$ 50,000.00 (Operating) + \$600,000.00 (SPLOST) = \$650,000.00

**Justification:**

RPCA recommends to increase funds from Operating and SPLOST for repairs and replacements to roofs at pool houses, concession buildings, recreation centers, field houses and pavilions located in DeKalb County Parks to both Hawk Construction and National Building Contractors. Funds are not being added to RYCARS, as the vendor has not responded to any requests for estimates for projects under this contract.

SPLOST Program Management Coordinator: *Ernest Anderson*

SPLOST Approved Funding Amount: \$ *1,200,000*

SPLOST Funding Line Item: *10478-80653-541200-02.L.I.03-602007*

SPLOST Allocation Agenda Item/Date: *7-27-2021*

*Cheryl D. Smith* Department Director Signature *6-28-21* Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Delois Robinson* Digitally signed by Delois Robinson Date: 2021.06.28 17:26:45 -04'00' 6/28/21 Date

**Purchasing and Contracting Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department: Facilities Management</b>	<b>From: Purchasing and Contracting</b>
<b>ITB No.: 19-101079</b>	<b>Title: On Call Roof Maintenance, Repair and Replacement Services</b>
<b>Effective Date: August 13, 2019</b>	<b>Expiration Date: August 31, 2021</b>
<b>Contract APPROVED Amount: \$10,619,046.80</b>	<b>Number of Renewals to Date: 2</b>

Contractor(s)	Contract No.	Agrees to Extend
National Building Contractors, Inc.	117305	Yes
Hawk Construction Company, LLC	1175307	Yes
RYCARS Construction, LLC	1175306	Yes

**User Department Recommendation:** Renew  Bid  Decrease

Funding for Renewal Term: \$900,000.00  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 100 SPLOST  Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

Vendor 1: National Building Contractors \$ 650,000.00  
Vendor 2: Hawk Construction Company \$ 250,000.00  
Vendor 3: RYCARS Construction, LLC \$ 0

**Justification:**  
This is for On Call Roof Repair & Maintenance for @ 280 county owned buildings in DeKalb County. This includes Emergency Repairs & Maintenance and several roof replacements that are needed.

Clyde D. Howell Department Director Signature Jane 23, 2021 Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
Delois Robinson Digitally signed by Delois Robinson Date: 2021.06.28 17:26:56 -04'00' 6/28/21 Date

