



ITB No.: 2025-097-ITB

Bid Opening:

9/16/2025

ITB Name: Family Functional Therapy (FFT) and Cognitive
Behavioral Therapy (TF-CBT)
(Annual Contract w/ 2 Options to Renew)

BID TABULATION

Price Schedule Opening:
Agent:

11/10/2025
Briana Triplett

	Company	Family Ties Enterprises, Inc.		Southwest Key Programs, Inc.	
ITEM	Description of Costs	Bidder's Costs For One (1) Year Term	Details of Price Calculations	Bidder's Costs For One (1) Year Term	Details of Price Calculations
	<u>Direct Costs</u>				
1	FFT Therapist (S)	\$90,000.00	1.5 therapist x \$28.8462 x 40 hours x 52 weeks	\$71,500.00	1 Program Director @ 0.10 FTE = \$6550 1 Regional Executive Director @ 0.10 FTE = \$10,000 1 FFT Therapist @ 1.00 FTE = \$55,000
2	TF-CBT Therapist(s)	\$60,000.00	1 therapist x \$28.8462 x 40 hours x 52 weeks	* N/A	* N/A
3	Therapist(s) Benefits	\$60,000.00	40% x \$150,000 salary	\$30,951.00	FICA & Medicare @ 7.65% = \$5474; SUTA @ 1.712% = \$1225; Workers Compensation @ 1.00% = \$716; Group Health Insurance @ 1083/1.20 = \$15,595; Disability Insurance @ 1.10 % = \$787; Retirement @ 10% = \$7155
4	Therapist(s) Mileage	\$28,787.10	1423 miles x \$0.67 per mile x 12 months x 2.5 therapist	\$12,096.00	12 visits / week x 30 miles roundtrip x 4 weeks x 12 months x 0.70 = \$12,096.
5	Therapist(s) Training and Conference Fees	\$2,500.00	\$1000 training x 2.5 therapist	\$3,765.00	Certification cost per FTE = \$1535 FFT Trainings per staff = \$1750 Professional Fees/Licensure = \$360 Dues/Subscriptions/Therapist Apptoto = \$120
6	Therapist(s) Travel	\$2,500.00	\$1000 travel and accommodations x 2.5 therapist	\$2,000.00	Staff Travel Meetings: Lodging @ 161 x 3 nights, plus 20% tax & occupancy fee = \$579.60; Mileage 200 miles to/from + 45 local miles = \$171.50
7	FFT Training Conference	\$5,000.00	\$2500 x 2 site visits	* N/A	* N/A
8	Client Incentives	\$1,250.00	\$25 x 50 families	* N/A	* N/A

9	Lab Supplies	\$1,250.00	\$25 resources and work book x 50 families	\$0.00	
10	Therapist(s) Phone	\$3,375.00	\$112.50 phone allowance x 12 months x 2.5 therapist	\$480.00	1 cell phone @ \$40 per month x 12 months = \$480
(A)	Total Direct Cost (Sum of Lines 1-10)	\$254,662.10		\$120,792.000	
	Indirect Costs				
11	FFT/TF-CBT Supervision	\$52,500.00	FFT phase 2 \$8000 + \$44,500 supervisor salary	* N/A	* N/A
12	Property Liability Insurance	\$3,517.90	\$293,158 per month x 12 months	\$500.00	General and Professional Liability Insurance @ 29.17 per month x 12 months = \$350 Property Insurance @ 12.50 per month x 12 months = \$150
13	Office Supplies	\$2,000.00	\$166.67 per month x 12 months	\$1,600.00	Postage Expense = \$600 Copy and Printing Expense = \$100
14	Equipment	\$3,000.00	(1000 laptop x 2.5 therapist) + \$500 printer/scanner	\$2,500.00	1 laptop and supplies, toner printer, monitor, dock station, peripherals = \$2500
15	Computer Software/System required	\$4,800.00	\$160 per month x 2.5 therapist x 12 months (for Office 365, ECN and 1-Guard)	\$800.00	Suite Smart/ ETO = \$215; Litmos = \$29; Paycom = \$185; MS E3 = \$101; Adobe = \$120; Oracle = \$240
16	Administrative Fee	\$10,250.00	\$854.167 per month (controller, HR, IT support, legal) x 12 months	\$12,624.00	Indirect Cost Rate @ 10%
(B)	Total Indirect Costs (Sum of Lines 11-16) (Should not exceed 23% of Total Costs)	\$76,067.90		\$18,024.00	
(C)	Total Bid Price - Sum of lines 1-16 (A+B)	\$330,730.00		\$138,816.00	

17	Cost per day, per TF-CBT client	\$50.00	Total cost \$120,000 / (120 days x 30 consumers)	* N/A	* N/A
TOTAL	Cost per day, per FFT client	\$55.56	Total cost \$210,730 / (120 days x 30 consumers)	\$47.56	Case Rate = \$13,887; # of clients = 10; # of days 365; 80% show rate
Number of Bids Received: 5 (3 non-responsive)					
LSBE Participation Benchmark/GFE			GFE		GFE
Attendance at the Mandatory LSBE Meeting (Yes/No)			YES		YES
Separate Sealed Price Schedule (Yes/No)			YES		YES
NOTES - DETAIL JUSTIFICATION					
* No Bid. Bidder did not submit pricing for line item.					

Agent Signature: *Briana D. Triplett*