



**DeKalb County  
Roads and Drainage Division  
Public Works Department  
Peggy V. Allen, Deputy Director, PW**

**Chief Executive Officer**

Michael Thurmond

**Board of Commissioners**

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Robert Patrick

District 2

Michelle Long Spears

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District 5

Mereda Davis Johnson

District 6

Edward "Ted" Terry

District 7

**MEMORANDUM**

**April 17, 2024**

**TO:** Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

**THROUGH:** Zachary L. Williams, COO  
Rick Lemke, Public Works Director

**FROM:** ✓  
Peggy V. Allen, DDPW, Roads and Drainage

**SUBJECT:** **Proposed Amendment/Change Order No. 1 for County Contracts CPA 1274788-Aecom Technical Services, Inc.; CPA 1282387-Arcadis US, Inc.; and CPA 1282391-Lowe Engineers, LLC - (RFP 21-500564 Professional Engineering and Design Services for Public Works Stormwater Drainage Repair and Improvement Projects (3-Year Multiyear Contract))**

**Detailed Description of Requested Changes:**

**Original Contract Term and Dollar Amount:** September 1, 2022 through December 31, 2025 and \$2,700,000.00

**Previous Changes to the Dollar Amount:** N/A

**Previous Changes to the Term:** N/A

**Current Cumulative Contract Term and Dollar Amount:** Contract Term expires December 31, 2025; \$2,700,000.00

**Proposed Contract Term and Dollar Amount:** Total Additional \$540,000.00; contract term remains the same as December 31, 2025.

**Detailed Description of Requested Changes:** PW-R&D requests additional funding for CPA 1274788-Aecom Tech. for \$300,000.00; CPA 1282387-Arcadis for \$200,000.00; and CPA 1282391-Lowe Engineers for \$40,000.00; (Total \$540,000.00). The contract term remains the same as December 31, 2025 (RFP No. 21-500564).

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:** This request for additional funding is for 3 of the nine multi-awarded series of contracts. The additional funding will allow the 2 contractors to complete their respective projects through the project end date. Services are for professional engineering and design for localized drainage repair, stormwater improvement, bridge repair and other related civil engineering projects.

cc: Crystal Creekmore  
Michele Smith