

**Purchasing and Contracting Signature** 

## DeKalb County Department of Purchasing and Contracting Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs	From: Purchasing & Contracting	
RFP No.: 22-500622	Title: Comprehensive Trail Greenway Master Plan	
Effective Date: February 28, 2023	Expiration Date: August 31, 2025	
Contract APPROVED Amount: \$598,300.00	Number of Change Orders to Date: 3	
Contractor(s)	Contract No.	Agrees to Extend
Toole Design Group, LLC	1323040	Yes
User Department Recommendation: Renew   Bid   Increase   Decrease		
Department Director Signature	8/18/2025 Date	
For Use by Purchasing and Contracting: Appr	ove 🗸 Deny	,
Additional Comments:  Willie Moon Digitally signed by Willie Moon Date: 2025.09.26 03:28:56-04'00'	9/26/2025	

Date