



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: Innovation & Technology

From: Angela Green

CPA No.: 1254433

Title: Secured Signing Enterprise Plan

Effective Date: 6/1/2021

Expiration Date: 7/12/2024

Contract APPROVED Amount: \$74,850.00

Contractor(s)	Contract No.	Amount Spent	
SECURED SIGNING LIMITED	1254433	\$74,850.00	N/A

Total Amount Spent to Date: \$74,850.00

User Department Recommendation:

Renew

Bid

Justification:

3-year renewal for Secured Signing Enterprise Plan. This has been deployed across the County and now being used by the majority of the County departments. Request to add \$94,350.00 to contract value.

5/1/2024

Department Director Signature

Date

Funding: General Enterprise 3 Digit Fund Code _____

CIP Line Item No. (if applicable): A: 602880 P:106577 _____

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Purchasing and Contracting Signature

Date