

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

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| User Department: Public Works – Roads & Drainage | From: Purchasing and Contracting |
| ITB/RFP No.: ITB 21-101350 | Title: Guardrail Repair and Installation (Annual Contract with 2 Options to Renew) |
| Effective Date: 09/14/2021 | Expiration Date: 09/30/2024 |
| Contract APPROVED Amount: \$287,025.00 | Number of Change Orders to Date: |

| Contractor(s) | Contract No(s). | Amount Spent |
|-------------------------------|------------------------|---------------------|
| Gracie Gray Contractors, Inc. | 1269771 | \$87,025.00 |

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

R&D requests CO#1 to Gracie Gray-CPA 1269771 as follows:

- 1) Extend 12 months through Sep. 30, 2025 and add \$200,000 Cap to Gracie Gray- CPA 1269771; AND
- 2) Budget Adjustment - transfer \$200,000 FROM-Stembridge CPA 1266958; TO-Gracie Gray CPA 1269771.

The CO#1 and BA requests will allow time and proper funding for contractor Gracie Gray to solely continue Guardrail services. (Stembridge Custom Metals, Inc. has declined to participate in this CO#1 request). Services include maintaining roadway safety barriers to help protect motorists who may drift off the road by deflecting vehicle back on the roadway or slow vehicle down to a complete stop. The guardrail working season is now and we are ramping back up work and have added guardrail projects to the schedule.

If an increase to funding is required, provide the following:


Total Amount of Increase: \$ _____

Funding Source: General Enterprise 3 Digit Fund Code: 581 (Stormwater)

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Department Director Signature & Date  8/15/24
Peggy V. Allen, DDPW | 8-9-2024

For Use by Purchasing and Contracting:

Approved: Yes No

Additional Comments (if applicable):

Purchasing and Contracting Signature & Date