



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: Sanitation & Beautification

From: Tracy A. Hutchinson

CPA No.: 1378111

Title: Beverages

Effective Date: 5/9/24

Expiration Date: 5/8/25

Contract APPROVED Amount: \$36,325.00

Contractor(s)	Contract No.	Amount Spent	
Coca Cola Bottling Company United	1378111	\$35,067.17	N/A

Total Amount Spent to Date: \$35,067.17

User Department Recommendation:

Renew ☒

Bid ☐

Justification:

Sanitation/Beautification requests a CO to extend the contract for another term and for an additional \$36,000.00 (\$23,000.00 for Sanitation, \$13,000.00 for Beautification). Please see below for further details.


Department Director Signature

4/10/25
Date

Funding: General ☐ Enterprise ☐

3 Digit Fund Code

541 - Sanitation Operating

CIP Line Item No. (if applicable): _____

272 - Beautification Unincorporated

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

This contract provides bottled water and Powerade beverages for Sanitation and Beautification employees during the summer months to prevent hydration.

Jovan
Hooper

Digitally signed by
Jovan Hooper
Date: 2025.04.10
21:29:06 -04'00'

Purchasing and Contracting Signature

Date