



**DeKalb County**  
**Roads and Drainage Division**  
**Public Works Department**  
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**Deputy Director**

**Chief Executive Officer**

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## MEMORANDUM

**October 19, 2020**

**TO:** Cathryn G. Horner, CPPB, Chief Procurement Officer, Purchasing & Contracting

**THRU:** Rick Lemke, Public Works Director

**FROM:** Peggy V. Allen, DDPW, Roads and Drainage ✓

**SUBJECT:** Proposed Amendment/Change Order No. 3 to DeKalb County Request for Proposal No. 16-500388 for Professional Engineering and Design Services

**Original Contract Term and Dollar Amount:** January 1, 2017 through December 31, 2019 and \$3,000,000.00

**Previous Changes to the Dollar Amount:** Additional \$500,000.00

**Previous Changes to the Term:** Extended to December 31, 2020.

**Current Cumulative Contract Term and Dollar Amount:** Ends December 31, 2020 and \$3,500,000.00

**Proposed Contract Term and Dollar Amount:** Extend until June 30, 2021

**Detailed Description of Requested Changes:** We are requesting to extend contracts to continue our engineering and design services for Dam Inspections and Reporting, Bridge Inspections and Reporting and Road Design Projects through June 30, 2021.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:** Our contractors are currently active under RFP No. 16-500388 for these engineering and design services. Currently this contract expires December 31, 2020 but with this extension this gives the County more time to complete more dam inspections from a growing backlog of Stormwater projects.